

BOARD OF PUBLIC WORKS

Wednesday, August 29, 2012

4:00 p.m.

Board met on call. The following members were present: Dir. of Public Works/City Engineer Valerie Mellon, Asst. City Attorney Kathleen McDaniel, Finance Director/Treasurer Steve Corbeille and Alderpersons Eric Sitkiewitz, Jim Brey and Jason Sladky.

Absent: Mayor Justin M. Nickels.

Also present: Building & Grounds, Transit & Recreation Mgr. Jim Muenzenmeyer and Deputy City Clerk Deborah Neuser.

Alderman Sladky acted as Chair and called the meeting to order in the absence of Mayor Nickels at 4:00 p.m.

Deputy City Clerk submitted the following City Engineer's estimates for approval and payment:

Name	Project	No.	Amount
Hamann Construction Company	Intermodal Transfer Station WB-11-10R	Est. #4 8/29/12	\$154,713.20
Vinton Construction Company	Sanitary & Storm Sewer Construction WU-12-8	Est. #1 8/29/12	\$74,037.30

Moved by Dir. Public Works/Engineer/Parks & Recreation Valerie Mellon, second by Alderman Sitkiewitz, and unanimously carried to approve the payments. Ayes, 6. Nays, none.

Deputy City Clerk submitted the following Change Orders for approval:

Hamann Construction Co. Inc.	Intermodal Transfer Station WB-11-10R	Change Order #4 8/16/12	\$12,243.00
Northeast Asphalt Inc.	Asphaltic Concrete Paving WS-12-4	Change Order #1 8/17/12	(\$10,850.00)
Vinton Construction Co.	2012 Sanitary Sewer Relay WU-12-8	Change Order #1 8/27/12	\$722.19
Vinton Construction Co.	Riverwalk Trail & Museum Commons WO-12-15	Change Order #1 8/15/12	\$9,910.00

Moved by Alderman Brey, seconded by Alderman Sitkiewitz, and unanimously carried to approve the change orders. Ayes, 6. Nays, none. 0

Deputy City Clerk reported that the assessment maps for 2011 special assessments have been received from the office of the Director of Public Works/City Engineer, and the assessments have been computed by the City Clerk's office.

It was then moved by Alderman Brey, seconded by Finance Director/Treasurer Steve Corbeille, and unanimously carried to approve the assessments as presented by the Deputy City Clerk, to authorize the public hearing to be held on Wednesday, September 19, 2012, and to instruct the City Clerk to issue the proper legal notices as required under Section 7.275 of the Municipal Code and Chapter 66.0701 of the Wisconsin Statutes, in accordance with the following policy:

(1) That the assessments for street improvements be levied against abutting property owners in accordance with Section 7.280, "STREET ASSESSMENT POLICY," and for

sanitary sewers and storm sewers with Section 7.276, "SEWER ASSESSMENT POLICY," of the Municipal Code;

(2) That the assessments for the 2011 Street Improvement Program be paid in full on or before November 1, 2012;

(3) That any unpaid assessments on November 1, 2012 of any property owner having a total assessment exceeding \$250.00 automatically will be placed on a five year annual installment payment plan, with interest at seven per cent (7%) beginning with the first day of the month of November, 2012, as provided for in Section 7.285 of the Municipal Code. The first installment with interest through December 31, 2012, will be collected in the 2012 tax roll due and payable at the City Treasurer's office after January 1, 2013. Property owners desiring to pay the balance of an assessment can do so at the City Clerk's office at any time, including the total balance of interest to date of payment.

(4) All other assessments unpaid on November 1, 2012, will be placed in full on the 2012 tax roll due and payable with other city taxes at the City Treasurer's office after January 1, 2013; these assessments shall include interest at seven per cent (7%) on the unpaid amount for the period from November 1, 2012, to December 31, 2012.

(5) That the abutting property owners be given delayed assessments if the total assessment cost exceeds the sum of One Thousand Dollars (\$1,000.00) provided they do not directly benefit by said improvement at the time the improvement is made, and their land is unimproved or unplatted in accordance with Section 7.290 of the Municipal Code, upon the filing of a waiver to the City of Manitowoc waiving their rights under the Statutes of the State of Wisconsin;

(6) That the abutting property owners having agreements with the City of Manitowoc for delayed assessments be given delayed assessments in accordance with the agreements;

(7) That the corner lot adjustments be given as provided by Sections 7.276(1)(c)&(d) and 7.28(1)(a)2 C of the Municipal Code;

(8) That in those instances where property has not been dedicated for street purposes and the same abuts a street paved, the assessment be made for the actual frontage on the street; and

(9) That the property owners be assessed for the full frontage of their lot where a sanitary sewer was installed, even though the sewer does not extend the entire length of the frontage.

Ayes, 6. Nays, none.

Assessments are as follows:

******(List of Assessments is Attached)******

Moved by Asst. City Attorney Kathleen McDaniel, seconded by Finance

Director/Treasurer Steve Corbeille, and unanimously carried, Board adjourned at 4:06 p.m.

Respectfully submitted,

Deputy City Clerk Deborah Neuser
Secretary, Board of Public Works