

BOARD OF PUBLIC WORKS

Tuesday, July 23, 2013
10:00 a.m. - 4:00 p.m.

Board met on call. The following members were present: Mayor Justin M. Nickels, Asst. City Attorney Kathleen McDaniel, Director of Public Infrastructure Dan Koski, Finance Director/Treasurer Steve Corbeille and City Clerk Jennifer Hudon.

Absent: Alderpersons Jim Brey, Eric Sitkiewitz and Mike Howe.

Also present: Deputy City Clerk Deborah Neuser.

Mayor Nickels called the meeting to order at 10:00 a.m.

The Board of Public Works was to be in session from 10:00 a.m. to 4:00 p.m. for the purpose of hearing objections to assessments of benefits or damages to property owners abutting on the following streets because of new storm sewers, asphaltic resurfacing and concrete paving reconstruction, which report is on file at the office of the City Clerk, City Hall, 900 Quay St., Manitowoc, Wisconsin, all in accordance with Section 7.275 of the Municipal Code of the City of Manitowoc and Section 66.0701 of the Wisconsin Statutes:

| <u>2013 SPECIAL ASSESSMENTS</u> | | | |
|---------------------------------------|---|--|---------------------|
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| | | | |
| NEW STORM SEWERS | | | |
| 1 | South 9th Street | Green Street to Railroad Tracks | |
| | Total Storm Sewers | | \$47,812.93 |
| | | | |
| ASPHALTIC RESURFACING | | | |
| 1 | North 8th Street | Waldo Blvd North to Railroad Tracks | \$32,591.40 |
| 2 | South 26th Street | Viebahn Street to 900 Feet South | \$22,086.34 |
| 3 | Nagle Avenue | 1,780' West of North 18th Street to approx. 3,580 ft. West/North | \$1,534.90 |
| | Total Asphaltic Paving | | \$56,212.64 |
| | | | |
| CONCRETE PAVING RECONSTRUCTION | | | |
| 1 | South 9th Street | Green Street to Railroad Tracks | |
| | Total Concrete Paving Reconstruction | | \$62,972.94 |
| | | | |
| | 2013 GRAND TOTAL SPECIAL ASSESSMENTS | | \$166,998.51 |
| | | | |

Since it is impossible for Board members to be in session all day because of their various other duties as City officials and alderpersons, the Clerk, as secretary of the Board, was instructed to call the Board together when objectors appeared to file objections. The notice of the hearing instructed persons wishing to appear to call the City Clerk's office to schedule an appearance before the Board. (City Clerk reported that proof of publication is on file in the City Clerk's office with Board of Public Works matters.)

Asst. City Attorney Kathleen McDaniel reviewed the procedures for hearing objections to special assessments and the various options available to the property owners.

City Clerk reported that current interest rates for 10 yr. residential loans at various local lending institutions range from 3.25% to 3.75%. The City's five year rate is 7% and the ten year rate for 2012 is 7.5%.

It was moved by Asst. City Attorney Kathleen McDaniel, seconded by Finance Director/Treasurer Steve Corbeille, and unanimously carried to recommend that the interest rate for ten-year installment payment plans be set at 7.5% for 2012 assessments levied in the

year 2013. Ayes, 5. Nays, none.

City Clerk Jennifer Hudon requested the Board to consider a Class I notice when publishing the notice of hearing objections to assessments. We currently publish a Class III notice which occasionally becomes a problem because it lengthens the amount of time before the invoices go out. A Class I notice is required by Wisconsin Statute.

Moved by Mayor Justin M. Nickels, seconded by Finance Director/Treasurer Steve Corbeille, and unanimously carried, to recommend to Public Infrastructure Committee and then to Common Council, to publish a Class I notice pursuant to State Statute 66.0701 rather than a Class III notice. Ayes, 5. Nays, none.

City Clerk presented communication from Director of Public Infrastructure Dan Koski recommending reducing special assessment for storm sewer for parcel #122-000-331, Manitowoc Public School District. The recommendation is to reduce the linear feet from 1197.96 LF to 62.3 LF of property frontage, reducing the assessment from \$26,570.64 to \$1,507.66. This is recommended because only a small portion of the school property can actually be served by the new inlet. The majority of the property will receive no benefit whatsoever from the improvement.

After a short discussion, it was moved by Mayor Nickels, seconded by Director of Public Infrastructure Dan Koski, and unanimously carried to change the storm sewer assessment for parcel #122-000-331 to 62.3 LF for a total assessment of \$1,507.66. Ayes, 5. Nays, none.

Moved by Finance Director Steve Corbeille, seconded by Director of Public Infrastructure Dan Koski, and unanimously carried, Board recessed at 10:22 a.m. and remained subject to call.

Board reconvened at 4:00 p.m.

The following members were present: Mayor Justin M. Nickels, Asst. City Attorney Kathleen McDaniel, Director of Public Infrastructure Dan Koski, Finance Director/Treasurer Steve Corbeille and City Clerk Jennifer Hudon.

A report of the Board of Public Works recommending approval of the 2013 special assessments will be submitted to the Common Council for consideration and approval at the meeting of Monday, August 5, 2013. Upon motion of Finance Director/Treasurer Steve Corbeille, seconded by Director of Public Infrastructure Dan Koski, and unanimously carried, Board recommended approval of the special assessments to the Common Council, as amended. Ayes, 5. Nays, none.

Board adjourned the hearings for objections to assessments at 4:01 P.M. sine die. Motion by City Clerk Jennifer Hudon, second by Asst. City Attorney Kathleen McDaniel, and unanimously carried. Ayes, 5. Nays, none.

Respectfully submitted,



Jennifer Hudon
City Clerk, Secretary
Board of Public Works