

**DEPARTMENT OF  
BUILDING INSPECTION**  
**CITY HALL**  
**900 QUAY STREET**  
**Manitowoc, WI 54220**  
**(920) 686-6940**  
**buildinginspection@manitowoc.org**

# Application - Building Permit

DATE APPLICATION RECEIVED

APPLICATION NUMBER ASSIGNED

APPROVED       DENIED

PERMIT FEE

BY:

(\$)

APPLICANT     PROPERTY OWNER     BUILDING CONTRACTOR

EMAIL:

PROJECT ADDRESS

PROPERTY OWNER NAME

BUILDING CONTRACTOR

TELEPHONE NO.

ADDRESS

WIS. DWELLING CONTRACTOR CREDENTIAL

WIS. DWELLING QUALIFIER CREDENTIAL

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1. All contractors shall possess the appropriate contractor credential(s) issued by the Wisconsin Department of Safety and Professional Services for the project work described and shall include the required contractor credential number(s) with this application.
2. Permit and Plan Review applications are processed on a first come, first served basis. Review times are based on the complexity of the project and current workload volume of the department. Approvals and permit fees will be confirmed by email notification.
3. At the discretion of the Building Inspector, plans, data, specifications and surveys need not be submitted with an application to permit minor alterations to a structure provided the proposed project is sufficiently described on the permit application.

PROJECT DESCRIPTION

ESTIMATED COST (Construction labor & material cost only)

(\$)

ELECTRICAL BY:

HVAC BY:

PLUMBING BY:

FIRE SPRINKLER BY:

ADDITION

DETACHED GARAGE / SHED

DECK / PORCH / STEPS

INTERIOR ALTERATION

- Site Plan
- Footing / Foundation Plan
- Exterior Elevation
- Floor Plan
- Framing Detail
- Cross Section

- Site Plan
- Footing / Foundation Plan
- Framing Detail
- Cross Section

- Site Plan
- Footing / Foundation Plan
- Framing Detail
- Stair Detail

- Floor Plan
- Framing Detail
- Cross Section
- Stair Detail

**SITE PLAN SHALL INCLUDE.** 1. Property lines and dimensions of the lot. 2. Location and dimensions of all buildings on the lot both existing and proposed. 3. Setbacks in feet and inches to all buildings and the front, rear and side yard property lines. 4. Street names and easements.

**FOOTING / FOUNDATION PLAN SHALL INCLUDE.** 1. All footings, foundations, piers etc. Detail size, reinforcement and bolting.

**EXTERIOR ELEVATION PLAN SHALL INCLUDE.** 1. Exterior elevations. Front, rear and side.

**FLOOR PLAN SHALL INCLUDE.** 1. Layout with dimensions of existing areas, proposed areas and demolition. 2. Label all rooms as to use. 3. Fire separation and fire rated doors. 4. Stair locations. 5. Smoke detector location. 6. Door sizes, direction of swing. 7. Window sizes, types.

**FRAMING DETAIL SHALL INCLUDE.** 1. Floor framing details, joist type and size, beam and header sizes. 2 Roof framing details, roof framing materials, roof sheathing materials, girder locations, and beam and header sizes.

**CROSS SECTION SHALL INCLUDE.** 1. Wall framing details, stud size, spacing, height of walls.

**STAIR DETAIL SHALL INCLUDE.** 1. Rise, run and landing dimensions. 2. Width of stairway. 3. Handrail, guardrail and balusters. 4. Head height.

I hereby certify that the information set forth on this form is complete and accurate and do hereby agree to comply with all applicable codes and inspection requirements of the City of Manitowoc and the State of Wisconsin and with any conditions attached here to.

X Signature

X Dated