

MANITOWOC WASTEWATER TREATMENT FACILITY BOARD MEETING MINUTES

Gregg Wolf, Chairperson, called the regular meeting of the Manitowoc Wastewater Treatment Facility Board to order on Tuesday, November 9, 2010 at 4:04 P.M.

Board members present: Gregg Wolf, Chairperson
 Dale Zahn, Co-chairperson
 Jim Brey
 Dave Luckow
 Val Mellon
 Brian Helminger, Secretary

Board member(s) not present: Scott Mertens
 Gary Underwood

Also present: Mike Jaeger
 Kristen Clark
 Gary Free
 Mark Delorme

The minutes of the September 14, 2010 Board Meeting required no corrections. Motion by Dave Luckow to accept the September 14, 2010 Board Meeting minutes as presented; second by Val Mellon. Motion carried unanimously.

CLOSED SESSION

Motion to go into closed session was made by Dave Luckow; second by Val Mellon. Roll call vote: Val Mellon—aye, Dave Luckow—aye, Jim Brey—aye, Dale Zahn—aye, Gregg Wolf—aye, The Board went into closed session at 4:32 P.M.

The subject material for discussion was noticed as follows: Discussion of Overtime/Call-in grievance 2010-2.

A motion to return to open session was made by Jim Brey; second by Val Mellon. Roll call vote: Val Mellon—aye, Dave Luckow—aye, Jim Brey—aye, Dale Zahn—aye, Gregg Wolf—aye. The Board returned to open session at 4:45 P.M.

RECOMMENDATION FOR GREIVANCE 2010-2

Motion to deny Grievance 2010-2 and provide written response authored by Kristen Clark made by Val Mellon, second by Dave Luckow. Motion passed unanimously.

Kristen Clark, Gary Free, Mark Delorme left the meeting.

FINANCIAL REPORT AUGUST 2010

The August 2010 financials were reviewed. All activities shown on the reports were normal for this time of year. Motion by Jim Brey to accept the August 2010 financials as presented and place on file, second by Dale Zahn. Motion carried unanimously.

FINANCIAL REPORT SEPTEMBER 2010

The September 2010 financials were reviewed. Revenue line 456140 Outside Sewer Service revenue was pointed out to be exceeding budget projections. Helminger discussed the two pump rebuilds at Maritime Drive lift station that will push line 523231 over budget for the year. Lab supply line 534200 will also be over this year as the analytical balance failed and had to be replaced. All other activities shown on the reports were normal for this time of year. Motion by Dave Luckow to accept the September 2010 financials as presented and place on file, second by Val Mellon. Motion carried unanimously.

BREAKER REPAIR ON MAIN TIE BREAKER

Helminger informed the Board that the breaker in the main electrical tie had been found to not be functioning properly. A newer style vacuum breaker to replace the breaker was researched and found to be prohibitively expensive at a cost of \$25,000-\$30,000. A quote from Midwest Electrical Testing for \$5,613 was accepted for refurbishing the breaker. No action taken.

TOXICITY REDUCTION EVALUATION (TRE) UPDATE AND WHOLE EFFLUENT TOXICITY (WET) STATUS

Helminger informed the Board that the preliminary TRE screens all came back negative and the toxicity exhibited on the test organisms had disappeared. A revised plan was submitted and accepted by the DNR and the WWTF will return to the normal quarterly WET testing schedule. Cost of four initial scans that were run was \$1,250. No action taken.

SCREEN PROJECT UPDATE

Helminger reviewed the to-date progress on the screening project. The first screen and wash press has been fitted and installed. Concrete work and epoxy work is ongoing and will be completed soon and the first screen to begin check out and testing on Friday November 12th.

Price Erecting submitted a request to adjust the dates for project milestones due to the equipment not being delivered as scheduled. Vulcan Industries encountered delays in production due to components being caught in US Customs. Once fabricated, Vulcan delayed shipment to replace the main drive shafts that were found to be out of their specifications. New shafts were obtained and the screens reassembled and repainted. Donohue recommends accepting the proposed changes. Motion to accept/change substantial completion dates to November 15, 2010 and December 17, 2010 made by Val Mellon; second by Jim Brey. Motion carried unanimously.

Dave Luckow leaves meeting at 5:29 P.M.

PRETREATMENT PROGRAM SAMPLING AND ANALYSIS VENDOR

Helminger informed the Board that the current proposal expires at the end of the year for pretreatment sample collection and testing done by Cardinal Environmental. Cardinal has expressed an interest in continuing to perform the services necessary for the program and will do so with no price increase for 2011. Dale Zahn inquired about how Cardinal has performed and if we were satisfied with them. Cardinal has been reliable and timely in their analysis and Helminger recommended retaining Cardinal. Motion by Dale Zahn to accept Cardinal for 2011 compliance monitoring; second by Jim Brey. Motion carried unanimously.

PLANT REPORT

Mike Jaeger reviewed the current plant operating parameters, and the completed projects for the month of September and October. No action taken.

The next WWTF Board meeting is scheduled for, Tuesday, December 14, 2010 at 4:00 P.M.

Motion to adjourn made by Dave Luckow; second by Dale Zahn.

Meeting adjourned at 5:39 P.M.

Respectfully submitted,

Brian Helminger
Secretary, WWTFB

BH/jma

Copy: City Clerk's Office