

**MANITOWOC PARKS AND RECREATION COMMITTEE  
CITY HALL-EAST HEARING ROOM  
Monday, January 3, 2011 5:00 pm**

**M i n u t e s**

Members Present: Nic Levendusky; Chairman, Jason Sladky; Co-Chairman, Christopher Able, Dave Soeldner, and Matthew Kadow

Staff Present: Mayor Justin Nickels, Denise Larson, and Jeremy Crees

Guests Present: Jim Muenzenmeyer, Juliana Ruenzel, and Val Mellon

1. The meeting was called to Order by Chairman N. Levendusky at 5:00pm.
2. Approval of the Parks and Recreation Committee Minutes from the December 6, 2010 meeting.
  - a. Motion by M. Kadow to approve the minutes
  - b. Second by D. Soeldner
  - c. Motion passed 5-0
3. A motion was made by J. Sladky, seconded by D. Soeldner to approve the requests. Motion passed 5-0.
  - a. Request PR2011-001, Special Olympics, to use various ball diamonds for summer softball practices and games in 2011. Waiver of fees requested.
  - b. Request PR2011-002, March of Dimes Walk for Babies, to use Mariner's Trail on May, 7<sup>th</sup>, 2011.
  - c. Request PR2011-003, Rachel Marquardt, to erect tent at Silver Creek Park on August 6, 2011.
  - d. Request PR2011-004, 6<sup>th</sup> Annual Lobsterfest, to use Washington Park and MetroStage on September 10, 2011. Waiver of fees requested.
4. New Business
  - a. Interim Assistant Parks Director J. Crees reported on the portable band shell update on original cost, current conditions, elements needed to be fixed and estimated cost, and new shell cost, no action taken at this time. Copies of different band shells and prices were in Alderman's packets.
  - b. Interim Assistant Parks Director J. Crees reported on the Special Events cost incurred by City staff, etc. An informational sheet was distributed with costs to Alderman.
  - c. J. Muenzenmeyer reported on the new Lincoln Park Cabin 1 update that will have similar functions to Cabin 2 but larger in size, a metal roof and will be located Northwest of the old Cabin 1. The budget for the cabin is \$200,000

5. Old Business

- a. Assistant Recreation Director D. Larson reported on the Aquatic Center Safety and Risk Management – Ellis & Associates contract for lifeguard training and stated that the American Red Cross has a similar program and will get more information from them to present to the committee. City Attorney J. Ruenzel has many concerns about the Ellis & Associates contract. J. Sladky, M. Kadow and D. Soeldner would like to see Red Cross comparables and some outside eyes regarding the training for the next meeting.
  - b. V. Mellon, DPW reported that the Union Park implementation of removal of the courts and replacement with top soil and seeding will cost \$40,000 for labor and materials. A motion was by C. Able, seconded by D. Soeldner to reassign the \$50,000 bond to DPW. Motion carried 5-0.
  - c. City Attorney J. Ruenzel reported on the Bison contract that there are a lot of unanswered questions. M. Kadow made a motion, seconded by J. Sladky to sell back the Bison. Discussion took place that J. Sladky would like to meet with the zoo society to see what they have to say. The motion was rescinded by M. Kadow. Sladky will discuss it with the Zoo Society and see what their thoughts are.
  - d. Parks and Recreation reorganization discussion took place. The approved organizational plan is still on file and Mayor Nickels still believes that we need to have a Parks & Recreation Director. If another department head takes over the department the Parks & Recreation department would be secondary. As of right now there is not money in the budget to hire. J. Sladky would like to see Building Inspection and DPW work together to break the department up on a temporary basis. J. Brey would like to reorganize and move parks employees into Building Inspection and DPW. J. Sladky would like two week to discuss this again and come back to the committee with a reasonable solution after meeting with V. Mellon and J. Muenzenmeyer.
  - e. Bandits Baseball team proposal for \$9,000 improvements/ fund payments with the City. D. Soeldner recommended sending the request to Finance Committee.
  - f. Silver Creek Erosion Control-Bridge, committee suggested bidding the work out instead of using DPW.
6. Next regular meeting, Monday, January 17, 2011, at 5:00pm at City Hall-East Hearing Room
7. A motion was made by J. Sladky to adjourn the meeting at 6:30pm, seconded by D. Soeldner. Motion carried.