

FINANCE COMMITTEE MINUTES
January 03, 2011
City Hall – First Floor Hearing Room West

Chairperson Scott McMeans called the meeting to order at 6:02 PM

Present: Alderpersons, Scott McMeans, Christopher Able, Allan Schema and Matt Kadow.

Absent: Alderperson Alex Olson.

Also Present: Interim Finance Director/Treasurer Tony Scherer, City Attorney Juliana Ruenzel, Municipal Judge Steven R. Olson, WWTF Superintendant Brian Helminger and DPW Business Manager Mike Huck and five members of the public.

Approval of Minutes

Motion by Alderperson Schema and second by Alderperson Able to approve the minutes of the November 22, 2010 Finance Committee Meeting. Motion carried unanimously.

Motion by Alderperson Schema and second by Alderperson Able to approve the minutes of the November 23, 2010 Finance Committee Meeting. Motion carried unanimously.

Discussion and Possible Action – Replacement of Municipal Court Clerk Position

Municipal Judge Steven R. Olson requested that the position of Municipal Court Clerk be replaced/filled upon the retirement of the current Clerk. The Judge explained that the position would need to be posted and that there was interest from within the City for the position. Judge Olson also requested that the successful candidate for the Municipal Court Clerk position be allowed to receive two weeks of training prior to the retirement of the current Clerk.

Motion by Alderperson Able and second by Alderperson Kadow to recommend the request for the replacement of the Municipal Court Clerk as proposed and forward the recommendation to the Personnel Committee. Motion carried unanimously.

Closed Session

The Finance Committee then adjourned to convene in closed session for the purpose of conferring with legal council as described in the attached Motion to Convene in Closed Session

Open Session

Request for Payment to Perry Kingsbury as Relating to Settlement Agreement

Motion by Alderperson Able and second by Alderperson Kadow to instruct the City attorney to deny the request from Attorney Patrick Dewane for payment to Perry Kingsbury as it relates to his settlement agreement with the City of Manitowoc. Motion carried unanimously.

Discussion & Possible Action on 2011 Budget Allocation Error

Interim Finance Director/Treasurer Tony Scherer addressed the Finance Committee in regard to the allocation error in the 2011 Budget. Mr. Scherer passed out a report and clarified the areas of principal and interest within the Debt Service Fund where discrepancies were found. The report illustrated that \$1,054,040 was budget in excess of 2011 requirements. It also confirmed that \$221,062 was inadequately budgeted for in a two accounts, producing a net surplus of \$832,978.

Motion by Alderperson Able and second by Alderperson Kadow to apply the \$832,978 of surplus against the \$991,483 shortfall in General Fund salaries and wages. Motion passed; 3 ayes (Able, Kadow, Schema), 1 nay (McMeans).

Motion by Alderperson Kadow and second by Alderperson Able to adjourn the meeting. Motion carried unanimously.

Chairperson McMeans declared the meeting adjourned at 6:56 PM.

Alderperson Scott McMeans
Chairperson
Finance Committee

By: Anthony J. Scherer
Interim Finance Director

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