

Present: Simone Dorcas, Tim Gadzinski, Jill Hennessey, Dan Juchniewich, Lori Kirby, Jim Konitzer, Jim Muenzenmeyer, Eric Sitkiewitz, Jane Spindler, Dolly Stokes, Tom Van Horn, Amy Fricke-Weigel, Tricia Zimmermann

Absent: Jennifer Hogan, Christine Kornely, Charles Ratigan

Meeting was called to order at 12:00 by Fricke-Weigel

A motion was made by Sitkiewitz and seconded by Gadzinski to accept the January minutes with the following changes:

Old Business

1. Statement by Hennessey that the City would cover the cost of the museum addition study was clarified to explain that the funds would be taken from the Rahr-West Art Museum Restricted funds designated for this type of expense.

Presidents Report – Amy Fricke-Weigel

1. Website
 - a. Website committee met on February 4th with CivicPlus.
 - b. The RWAM Website is scheduled to go live effective July 1, 2011.
 - c. Individuals will be able to register for classes and membership online
 1. Will be able to use their credit card
 1. Fees will be the responsibility of the individual making the charge
2. Personnel
 - a. Fricke-Weigel's February 14th meeting with the Manitowoc Personnel Committee has been pushed back to a tentative date of March 14th. Sitkiewitz and Gadzinski will also attend.
 - b. One of the topics of discussion will be the vacant Director position. The board feels strongly that the Director position needs to be filled and this individual should have a background in business management as well as art.
3. Rally in the Alley - No Report
4. September Exhibit
 - a. The Manitowoc Police Dept and the Manitowoc Fire Dept will be holding an exhibition in the John West Gallery to coincide with the 10th anniversary of 9/11, which will include a memorial service on September 11th.
 - b. A committee consisting of Fricke-Weigel, Kirby, Fire Chief Manis, Police Chief Dick and RWAM staff will meet on Tuesday, February 22 to begin the planning process.
5. Sputnikfest
 - a. This year's festival will be held on Saturday, Sept 10th, and will be a one day affair.
 - b. The tent will be left up an additional day to accommodate the 9/11 memorial service.
6. Education Classes
 - a. Lego Class - A Lego class is scheduled to be held the week of June 27th.
 - The classes will be 3 hours long and will be held Mon-Thurs.
 - A morning class for 1st - 3rd grade & an afternoon class for 4th - 8th grade each day.
 - Hennessey is checking into a possible grant to cover the museum's expense.
 - b. The deadline to submit class descriptions for Summer programming is March 15th. This year there will be a series of "Outdoor" classes for both children and adults.

- c. Due to the fact there is currently no Education Manager, the Executive Board felt that an "Art Leader" was needed to coordinate the educational programming. This individual's hourly wage would be paid out of the Education Account and would not exceed 600 hours per year. A motion was made by Hennessey and seconded by Gadzinski to pay Heather Nelson-Doucette up to 8 hours per week at her current rate of pay for the Art Leader position.
- d. The question of refunding class fees was discussed and it was decided that the Governing Board would decide this on a case by case basis.

7. Donors

- a. In the absence of a Director, it was felt that it is the board's responsibility to seek out donors/sponsors for various programs held at the Rahr-West Art Museum. A listing of current donors will be emailed to the board members.
- b. There were several suggestions made as to local foundations that may be interested in supporting the Rahr.
- c. Sitkiewitz stated the fact that there is no director in place may make some potential sponsors hesitate.

8. Discovery Room

- a. The Discovery Room needs to be upgraded and there are possible sponsors interested.

9. RFP – Jim Muenzenmeyer

Six responses were reviewed by Juchniewich, Fricke-Weigel, Konitzer & Muenzenmeyer, and three firms were chosen to be interviewed and will be interviewed by the following Committee, consisting of Dan Juchniewich, and Jim Muenzenmeyer, plus board members: Amy Fricke-Weigel, Tim Gadzinski, Dolly Stokes, Tom Van Horn and Tricia Zimmerman. Fricke-Weigel brought up the fact that Linda Justema had voiced an interest in participating, and Gene Maloney was also mentioned as a possible member of the committee. These individuals will be contacted by Muenzenmeyer, and a date will be set as soon as possible for the interviews.

Collections – Dan Juchniewich

No Report

Motion made by Stokes & seconded by Gadzinski to adjourn at 1:00 pm

Next meeting will be at the Rahr-West Art Museum on Wednesday, March 16th, 2011 at noon.

Respectfully submitted

Elaine Schroeder