

MINUTES OF THE MEETING OF  
THE MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES  
MAY 23, 2011

The regular meeting of the Manitowoc Public Library Board of Trustees was called to order in the Board Room at Manitowoc Public Library by President David Gratz at 5:30 p.m., Monday, May 23, 2011.

**TRUSTEES PRESENT:** Diedrich, Gratz, Kadow, Kornely, Pfeffer, Schmidt, Sczygelski, Vollendorf, and Waldron

**TRUSTEES ABSENT:** Hazlewood, Stokes

**OTHER PRESENT:** Stewart, Davis, Eisenschink, Horbeck, Brochtrup (MCLS), Becky Petersen (Director, MCLS) and Muchin Young

**MINUTES:** A motion was made by Schmidt, seconded by Pfeffer, to approve the minutes of the April 25, 2011 Personnel Committee Meeting. Motion carried.

A motion was made by Kornely, seconded by Schmidt, to approve the minutes of the April 25, 2011 Board of Trustees regular meeting. Motion carried.

**FINANCIAL MANAGEMENT REPORT:** A motion was made by Pfeffer, seconded by Waldron, to approve the Financial Management Report for the month of April 2011 in the amount of \$202,907.87. Motion carried.

**CHECK REGISTER:** A motion was made by Pfeffer, seconded by Sczygelski, to approve the Manitowoc Public Library operating check register for the month of May 2011 in the amount of \$41,472.10. Motion carried.

A motion was made by Pfeffer, seconded by Vollendorf, to approve the Manitowoc Public Library Foundation Checking check register for the month of May 2011 in the amount of \$199.63. Motion carried.

**PUBLIC COMMENT:** None

**CORRESPONDENCE:** None

**COMMITTEE REPORTS:** Trustee Kornely updated the Board on the Personnel Committee Meeting which took place Monday, May 23, 2011 at 5:00 p.m. She reported the Employee Grievance Procedure needs to be in place no later than four months after the passage of Wisconsin Act 10.

**DIRECTOR'S REPORT:** Copies of the Director's Report for the period April 18 thru May 16, 2011 were included in the board packets, as well as highlights from the Department Managers' Reports for the month of April 2011.

Stewart reported she would be consulting with Sharon Cornils from the County regarding the Grievances that have been filed.

She also mentioned that the summer hours would remain the same for 2011; Monday thru Thursday 9 a.m. to 7:00 pm., Friday 9 a.m. to 6 p.m., and Saturday 9 a.m. to 1 p.m.

**TRUSTEE MANUAL REVIEW:** Trustee Sczygelski volunteered to report on Chapter 12 “Library Standards” at the June 27, 2011 meeting and Trustee Schmidt volunteered for Chapter 13 “Library Advocacy” to be reported at the July 25, 2011 meeting.

**OLD BUSINESS:** There was discussion about the Grievance Procedure necessary under Wisconsin Act 10. No action taken at this time.

A motion was made by Pfeffer, seconded by Schmidt, to release the threshold of the Freegal subscription service until money set aside is used up, with the stipulation, tracking has been done and revisited later on. Motion carried.

The next meeting of the Board of Trustees will be Monday, June 27, 2011 at 5:30 pm.

There being no further business to come before the Board, a motion was made by Schmidt, seconded by Waldron, to adjourn. Motion carried. The meeting adjourned at 6:23 p.m.

Respectfully submitted,

Mary Davis  
Recording Secretary