

MANITOWOC WASTEWATER TREATMENT FACILITY BOARD MEETING MINUTES

Gregg Wolf, Chairperson, called the special meeting of the Manitowoc Wastewater Treatment Facility Board to order on Tuesday, July 12, 2011 at 4:03 P.M.

Board members present: Gregg Wolf, Chairperson
Dale Zahn, Co-chairperson
Val Mellon
Gary Underwood
Brian Helminger, Secretary

Board member(s) not present: Jim Brey
Scott Mertens
Gary Underwood

Also present: Mike Jaeger

The minutes of the May 23, 2011 Board Meeting required no additions or corrections. Motion by Dave Luckow to accept the May 23, 2011 Board Meeting minutes as presented and place on file; second by Dale Zahn. Motion carried unanimously.

FINANCIAL REPORT APRIL 2011

The April 2011 financials were reviewed. April revenues for 2011 were up 9.1% from April 2010 but still did not meet projects for the 2011 budget. Total revenue from hauled waste was just over \$29,000 for the month. Motion by Val Mellon to accept the April 2011 financials as presented and place on file; second by Dave Luckow. Motion carried unanimously.

FINANCIAL REPORT MAY 2011

The May 2011 financials were reviewed. Budget line 542100 has more than budgeted due to metal recyclable revenue being added to the account. Total revenue from hauled waste was just over \$32,000 for the month. Motion by Dale Zahn to accept the May 2011 financials as presented and place on file; second by Dave Luckow. Motion carried unanimously.

2010 CMAR

Helminger presented the 2010 CMAR document and discussed the issues resulting in the points that were assessed. Overall effluent quality was very good for 2010, but the WWTF continues to struggle during cold weather months requiring numerous operational changes and providing little margin for error. Influent loading and flows have changed dramatically the past couple years and so new strategies and protocol are used with varying degrees of success. Motion by Dave Luckow to accept the

2010 CMAR and forward to Common Council to be accepted and placed on file; second by Val Mellon. Motion carried unanimously.

2010 NR101 FEES

The invoice for NR 101 fees in the amount of \$72,927.56 has been received and paid for effluent discharged in 2010. The 2010 fee was nearly the same as the 2009 fee and is calculated based on the effluent discharges. The annual lab certification fee of \$918 was included on the invoice. No action taken.

WIDNR THERMAL REGULATIONS

The thermal standards have been promulgated and the WWTF will need to monitor and report effluent temperatures. The WWTF purchased a submersible measuring device that measures and logs effluent temperature in 15 minute intervals. A data set has been downloaded and we are set to begin reporting on the monthly Discharge Monitoring Report. No action taken.

HYDRONIC PIPE CORROSION/REPLACEMENT ACTION PLAN

Helminger discussed the Donohue report and informed the Board on the status of the project. The pipe has been selected and shop drawings approved for a \$57,000 worth in pre-insulated pipe. Two expansion segments not in the original design were incorporated into the design. The piping will be fabricated in the factory to minimize the number of welds and in field insulation joints. Piping will be placed at an elevation above the groundwater table to avoid future corrosion issues and a barrier provided to protect against frost. No action taken.

2011 SEWER RATES

Helminger informed the Board that he was not ready to make recommendations on an adjustment to rates for 2011. Helminger will appear before the Finance Committee meeting on Monday, July 18 to discuss transfers of funds from the WWTF. The actions taken by the Finance committee actions will determine the gap that exists and needs to be filled through the Sewer User Charge system on the rate payer's sewer billing.

PLANT REPORT

Jaeger reviewed plant operating parameters and the projects completed for the month of June. No action taken.

Motion to adjourn made by Dave Luckow; second by Val Mellon. Meeting adjourned at 5:06 P.M.

Respectfully submitted,

Brian Helminger
Secretary, WWTFB

BH/jma
Copy: City Clerk's Office