

PERSONNEL COMMITTEE MINUTES

Monday, August 22, 2011

The Personnel Committee of the City of Manitowoc met in the Second Floor Conference Room, 900 Quay Street, Manitowoc, Wisconsin on August 22, 2011 at 5:00 p.m. Members present were Chair Chris Able, Alderpersons McMeans, Hennessey and Thennes. Others present were Mayor Nickels, Alder Kadow, Val Mellon, and Deb Geiger, HR & Safety Coordinator.

1. The meeting was called to order at 5:00 p.m.
2. Discussion regarding development of the Employee Policy Manual. Preliminary changes were made to a draft model policy previously provided by Geiger. The changes discussed would be made by Geiger for the purpose of having a mark-up working copy for the next meeting regarding this matter.
3. Adjourn. The meeting was adjourned at 6:36 p.m.

Respectfully submitted,

Debra Geiger
Human Resources & Safety Coordinator