

## **MANITOWOC WASTEWATER TREATMENT FACILITY BOARD MEETING MINUTES**

Gregg Wolf, Chairperson, called the special meeting of the Manitowoc Wastewater Treatment Facility Board to order on Tuesday, August 9, 2011 at 4:00 P.M.

Board members present:                    Gregg Wolf, Chairperson  
                                                         Jim Brey  
                                                         Dave Luckow  
                                                         Val Mellon  
                                                         Brian Helminger, Secretary

Board member(s) not present:        Scott Mertens  
                                                         Gary Underwood  
                                                         Dale Zahn

Also present:                                    Mike Jaeger

The minutes of the July 12, 2011 Board Meeting required no additions or corrections. Motion by Dave Luckow to accept the July 12, 2011 Board Meeting minutes as presented and place on file; second by Jim Brey. Motion carried unanimously.

### **FINANCIAL REPORT JUNE 2011**

The June 2011 financials were reviewed. June revenues for 2011 were down from June 2010 and \$98,738 off revenue projections to the 2011 budget. Total revenue from outside hauled waste was just over \$31,000 for the month. Motion by Val Mellon to accept the June 2011 financials as presented and place on file; second by Dave Luckow. Motion carried unanimously.

### **HYDRONIC PIPE CORROSION/REPLACEMENT ACTION PLAN**

Helminger informed the Board about the hydronic pipe replacement. The pipe has been ordered and is expected to ship on August 20<sup>th</sup> with arrival at the WWTF around August 22<sup>nd</sup>. Hein and Vinton have been notified and are ready to begin the underground piping installation. No action taken.

### **DISCUSSION AND POSSIBLE ACTION ON REVISED 2011 SEWER RATES**

Helminger informed the Board that the Finance committee determined there will be no more Transfers to Debt Service from WWTF undesignated reserves after 2011. Helminger revised the 2011 divisors by including the most recent 2 months loadings data and removing the contributions from Busch Agricultural and then calculated the revised Sewer User Charge for 2011 rates. The revised sewer rates are \$9.25 per connection and \$3.06 per 1000 gallons discharged. Motion by Val Mellon to adjust the 2011 sewer user rates and forward to Council for adoption; second by Jim Brey. Motion carried unanimously.

**PLANT REPORT**

Jaeger reviewed plant operating parameters and the projects completed for the month of July. All effluent limits were met for the month. No action taken.

Motion to adjourn made by Dave Luckow; second by Jim Brey. Meeting adjourned at 5:06 P.M.

Respectfully submitted,

Brian Helminger  
Secretary, WWTFB

BH/jma  
Copy: City Clerk's Office