

MINUTES OF THE MEETING OF  
THE MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES  
AUGUST 22, 2011

The regular meeting of the Manitowoc Public Library Board of Trustees was called to order in the Board Room at Manitowoc Public Library by President David Gratz at 5:34 p.m., Monday, August 22, 2011.

**TRUSTEES PRESENT:** Gratz, Hazlewood, Kornely, Schmidt, Stokes, and Vollendorf

**TRUSTEES ABSENT:** Sczygelski and Waldron

**OTHERS PRESENT:** Stewart, Davis, L. Hunter, P. Brandel, Muchin Young, Horstketter, and Vogel

**MINUTES:** A motion was made by Vollendorf, seconded by Stokes, to approve the minutes of the July 25, 2011 Board of Trustees regular meeting. Motion carried.

**FINANCIAL MANAGEMENT REPORT:** A motion was made by Kornely, seconded by Stokes, to approve the Financial Management Report for the month of July 2011 in the amount of \$211,028.40. Motion carried.

**CHECK REGISTER:** A motion was made by Kornely, seconded by Vollendorf, to approve the Manitowoc Public Library operating check register for the month of August 2011 in the amount of \$33,212.51. Motion carried.

A motion was made by Kornely, seconded by Schmidt, to approve the Manitowoc Public Library Foundation Checking check register for the month of August 2011 in the amount of \$6,922.35. Motion carried.

**PUBLIC COMMENT:** None

**CORRESPONDENCE:** None

**COMMITTEE REPORTS:** None

**DIRECTOR'S REPORT:** Copies of the Director's Report for the period July 15 thru August 15, 2011 were included in the board packets.

Stewart introduced Vera Vogel and Therese Horstketter, the two employees who were laid-off in January 2011 and called back to work on August 1, 2011.

Stewart reported she has been looking into the impact the upcoming concealed carry law would have on public libraries. The only library in Wisconsin who has stated they will have a policy is Milwaukee Public Library. Stewart will continue to look into this.

Stewart commented the second floor landing needs to be painted, it was suggested by the board the color stay the same but use a semi-gloss paint.

**OLD BUSINESS:** There was discussion regarding the proposed Grievance Procedure, the City suggested we use the term “reasonable cause” standard, rather than “just cause” standard. The board asked if either Deb Geiger (Human Resources and Safety Coordinator) or Juliana Ruenzel (City Attorney) could be at the September 26, 2011 board meeting to explain their suggestion of “reasonable cause”.

**NEW BUSINESS:** A motion was made by Schmidt, seconded by Vollendorf, to accept the 2012 Resource Library Agreement between Manitowoc Public Library and Manitowoc-Calumet Library System. Motion carried.

A motion was made by Schmidt, seconded by Hazlewood, to adopt the 2012 Budget Proposal of \$1,581,553, a reduction of 5.56% over 2011. Motion carried.

The next meeting of the Board of Trustees will be Monday, September 26, 2011 at 5:30 p.m.

There being no further business to come before the Board, a motion was made by Kornely, seconded by Schmidt, to adjourn. The meeting adjourned at 6:02 p.m.

Respectfully submitted,

Mary Davis,  
Recording Secretary