

**MANITOWOC PARKS AND RECREATION COMMITTEE
CITY HALL-EAST HEARING ROOM
Tuesday, September 6, 2011 5:00 pm**

Minutes

Members Present: Jason Sladky; Chairman, Matthew Kadow Vice-Chairman, Jim Brey, Dave Soeldner, and Allan Schema

Staff Present: Val Mellon, Greg Minikel (excused), Kevin Glaeser, Mike Huck, Denise Larson, and Jeremy Creech

Guests Present: Charlie Matthews and Jim Muenzenmeyer

1. The meeting was called to order at 5:00pm by Chairman J. Sladky.
2. Approval of the Parks and Recreation Committee Minutes from the August 1st and 15th, 2011 meetings.
 - a. M. Kadow made a motion to approve the minutes.
 - b. Seconded by A. Schema
 - c. Motion passed.
3. Request
 - a. Request PR2011-019, Lincoln High School Football Booster Club, to use grill and picnic tables on September 26 and October 8, 2011. Fees waived per policy. Request approved.
4. New Business
 - a. Discussion and possible action regarding Lincoln Park Cabin 1 parking lot construction. A motion was made by J. Brey, seconded by D. Soeldner to do a touch up on the parking lot this year and finish the project in 2013 when the parks roadway are done so we can take advantage of one bid.
 - b. Discussion and possible action on request from Friends of the Mariners Trail (FOMT) for a Wooley Mammoth Sculpture on Mariners Trail. The Friends of Mariners Trail didn't approve the wooley mammoth sculpture so there is no further action needed from the P & P committee at this time. However, there is an eagle sculpture that the FOMT is recommending near the Little Manitowoc River. It will be donated and the FOMT is also paying for the parks crew to install the foundation. A motion was made by A. Schema, seconded by D. Soeldner to approve the eagle sculpture. Motion carried.
 - c. Discussion and possible action regarding the mowing schedule in the parks. Nothing to discuss at this time.
 - d. Update on aquatic center and finances for the year. The aquatic center has been closed for the year and winterized. A budget status report was given to the committee. J. Sladky mentioned that the Aquatic Staff did an excellent job this summer even with some difficult circumstances that they seem to have handled it perfectly.

- e. Status update of website registration for League scheduling and other rentals. J. Crees reported that he believes the league scheduling and online registration will not solve the team registrations from coming into the office. M. Kadow would like the team manager's polled to see their feeling.
- f. Discussion and possible action concerning the Manitowoc County Closed Tennis Tournament fee structure. The group was misidentified. A motion was made by J. Brey, seconded by M. Kadow to rescind the invoice. Motion carried.
- g. Update and possible action in regards to the Parks Department move to City Hall. The floor plan completion is moving forward and J. Muenzenmeyer will get the plan done as soon as possible.
- h. Discussion and possible action concerning Krazy Daze charges. In the past Krazy Daze was charged \$250.00 in 2009, \$100.00 in 2010 and this year invoiced \$950 according to the city policy that categorize them as a for profit group. The department will revisit the fee structure by next season. A motion was made by D. Soeldner, seconded by A. Schema to invoice Krazy Daze \$250.00 for their event this year. Motion carried.
- i. Discussion and possible action concerning special event request and charges for them. Tabled.
- j. Discussion regarding Lincoln Park Zoological society hosting Breakfast with the Bison. An information flyer was handed out to the committee. The vendor agreements are complete except for the balloon vendor and the Wildlife of WI, which assistant city attorney K. McDaniel is presently working on to complete.

5. Old Business

- a. Discussion and possible action regarding Indian Creek Bridge. A state approved plan from a vendor in Green Bay for a bridge for \$6,100. K. Glaeser would like to begin immediately with the project. A. Boruch needs details to begin with the permit process. A motion was made by J. Brey, seconded by A. Schema to approve the permitting process. Motion carried.
- b. Discussion and possible action regarding potential improvements at Silver Ridge Park. Referred to the Planning Committee.
- c. Update on status of Cabin #1– K.Glaeser reported that the finish date is October 15, 2011. New Cabin 1 rental fee is set by the Cabin 2 methodology of square footage.
- d. Discussion and possible action regarding acquisition of new zoo animals and attractions. The acquisition of pigmy goats is still being worked on to find out what needs to be done to accommodate the goats. The Minnesota zoo has shut down and no one has been able to contact the zoo since they opened again. The pond fish will be coming at the end of the month. The zoo entrance gate poles are going to be placed on September 7, 2011.

e. Discussion and possible action on the special consideration of part or all fees for the YMCA's rental of Lincoln Park tennis courts. The committee was informed that the YMCA will pay \$500.00 for the use of the courts.

6. The meeting was adjourned at 6:00pm.