

**COMMITTEE ON PUBLIC UTILITIES AND LICENSING
MINUTES OF TUESDAY, OCTOBER 18, 2011**

Committee met in the First Floor Hearing Room – East of City Hall and Chairperson Jill Hennessey called the meeting to order at 5:00 p.m.

Members present: Alderpersons Jill Hennessey, Jason Sladky, and Collin Braunel.

Absent: Alderpersons Dave Soeldner & Matt Kadow.

Also present: Alderperson James Brey, Dir. of Building Inspection Jim Muenzenmeyer, Transit Manager Derek Muench, Dir of Public Works/Engineer/Parks Valerie Mellon, and City Clerk Jennifer Hudon.

Derek Muench reviewed a flow chart for the transit terminal construction and for capitol and operational purposes with the committee. A discussion was held as to what the oversight level might be for Cedar Corp, and Building Inspection. J Muenzenmeyer indicated Inspection's role would be reviewing the project for code compliance and adherence to the spec. book. Discussion on why Inspection would be involved if Cedar Corp. is overseeing the project. It was decided to leave that decision to the discretion of the Dir. of Building Inspection.

A conference call was placed to Wis. DOT representatives Joe Kapper and Mary Ebling. Derek reviewed the flow charts with the DOT representatives. Joe indicated this meets the DOT requirements. Alders questioned Cedar Corp's role and asked who has oversight responsibilities.

Joe Kapper indicated Cedar is DOT's owners rep for construction manager. It was brought out that Cedar would come on-site monthly or bi-monthly as needed and they would be working in partnership with staff from City of Manitowoc. It was clarified

that Cedar Corp. has a separate contract with DOT and that no funds from the grant will come from the ARRA grant.

Joe requested a communication from the City as to why the project was rebid. He indicated that cost alone would not be a reason to rebid.

Aldersperson Sladky asked that the minutes reflect that the reason the committee decided to rebid was cost considerations. Derek will construct an e-mail for Aldersperson Hennessey's approval before submission to DOT. The conference call ended.

Derek discussed agency fares. For 2012 the agency fares will be split 50% city, 50% agency.

Motion by Aldersperson Sladky, seconded by AlderspersonBraunel to adjourn .
Meeting adjourned at 6:05 p.m.

Jill Hennessey, Chair
Public Utilities & Licensing Committee

By: Jennifer Hudon, City Clerk, Secretary