

MANITOWOC WASTEWATER TREATMENT FACILITY BOARD MEETING MINUTES

Gregg Wolf, Chairperson, called the special meeting of the Manitowoc Wastewater Treatment Facility Board to order on Tuesday, September 13, 2011 at 4:02 P.M.

Board members present: Gregg Wolf, Chairperson
Jim Brey
Dave Luckow
Val Mellon
Gary Underwood
Dale Zahn
Brian Helminger, Secretary

Board member(s) not present: Scott Mertens

Also present: Mike Jaeger

The minutes of the August 9, 2011 Board Meeting required no additions or corrections. Motion by Val Mellon to accept the August 9, 2011 Board Meeting minutes as presented and place on file; second by Jim Brey. Motion carried unanimously.

FINANCIAL STATEMENTS on WASTEWATER TREATMENT FACILITY JULY 2011

The July 2011 financials were reviewed. The sewer revenue sheet showed the industrial surcharges for the first half of 2011 and also the billing for outside waste totaling \$41,264 for July. Helminger noted that revenue line 456120 Other Operating Revenue will be short of projections and that 456140 Outside Sewer revenue had already surpassed its budget projection for the year. Motion by Gary Underwood to accept the July 2011 financials as presented and place on file; second by Dale Zahn. Motion carried unanimously.

PRESENTATION OF PRELIMINARY 2012 BUDGET

Helminger presented the preliminary budget and capital projects related to the treatment plant planned for 2012. Several budgetary numbers are not yet finalized so the Sewer User Charge has not been calculated. The final budget will be presented and acted upon at the next meeting. No action taken.

HYDRONIC PIPE CORROSION REPLACEMENT PROJECT STATUS

Helminger briefed the Board about the hydronic pipe replacement status. The pipe is on site and is being welded and pressure tested. The insulators then cover and seal the joints by the welds. Sections of pipe will be assembled at ground level and

lowered into the pipe trench. Welding certificates were filed and additional quotes were sought out for the excavating. Madson provided the low quote and will do the saw cutting, removal and disposal, and the excavation work. No action taken.

PLANT REPORT

Jaeger reviewed plant report operating parameters, work completed, projects and the effluent discharged for the month of August. No action taken.

Motion to adjourn made by Dave Luckow; second by Gary Underwood. Meeting adjourned at 5:43 P.M.

Respectfully submitted,

Brian Helminger
Secretary, WWTFB

BH/jma
Copy: City Clerk's Office