

MANITOWOC CRIME PREVENTION COMMITTEE MEETING AGENDA (OPEN TO THE PUBLIC)

DATE: Thursday, August 4th, 2011 7:00 p.m.

PLACE: Manitowoc Police Department, 910 Jay Street.

**PLEASE REMEMBER TO MEET AT 6:30 FOR CAROL BEHRINGER'S PARTY
also if you volunteered to bring a treat.**

- 1. ROLL CALL**
- 2. REVIEW OF CPC MINUTES FROM JUNE, 2011 MEETING**
- 3. TREASURER'S REPORT**
- 4. REQUEST FOR PUBLIC INPUT**
- 5. TRIAD UPDATE - 14th annual picnic**
- 6. RETAIL/FINANCIAL CRIME PREVENTION TASK FORCE UPDATE
mock robbery in October**
- 7. HIGH SCHOOL MEMBERS UPDATE**
- 8. CPC ACTIVITIES/PROJECT SCAMS, PSA, PICTURE ID BADGE**
- 9. NATIONAL NIGHT OUT UPDATE**
- 10. CITIZENS ACADEMY ALUMNI UPDATE**
- 11. REVIEW OF CRIME PREVENTION MONTHLY ACTIVITIES**
- 12. DATES TO REMEMBER**
 - OCTOBER 22ND-CRIME PREVENTION DAY-EXPO**

ADJOURNMENT

**PLEASE TRY TO ATTEND THIS VERY IMPORTANT MEETING!
IF YOU ARE UNABLE TO ATTEND THIS MEETING, PLEASE CONTACT
Chairperson Linda Blahnik 682-6376 or Sgt. Bruce Jacobs at 686-6576**

MANITOWOC CRIME PREVENTION EOMMITTEE

June 2nd, 2011 – Meeting Minutes

Members Present: Linda Blahnik, Ralph Kramer, June Kramer, Vicki Wetenkamp, Lynn Scheinoha, Robert Dewane, Steve Kleinfeldt, Rita Muench, Wendy Smith, Kelly Becker, Pamela Campbell, Gloria Wallace

Student members: Collin Chase, Collin Willman

Department Members Present: Sgt. Bruce Jacobs

Not Present: Alex Olson, Charles Rasmussen, Richard Weber, Don Stefancic, Deputy Melia Prange, Student member Cooper Schmidt

1. **Roll Call:** Chairperson Linda Blahnik called the meeting to order at 7:08 P.M.
2. **Review of CPC Minutes:** The minutes of the May meeting were reviewed and the following corrections made: Spelling of Kramer, Present was Gloria Wallace. At this time a short discussion took place regarding the listing of members that are NOT present at the CPC meeting. In the past, members not present had been listed as “Excused” or “Unexcused”. After discussion, decision was made to leave the members not present listed as “Not present”. Minutes were then unanimously approved.
(m/s – Dewane / Kleinfeldt)
3. **Treasurer’s Report:** Copies of the Treasurer’s report for May 2011 were distributed and reviewed. Vicki mentioned that all recent deposits were donations. Sgt. Jacobs reminded committee that funding has ceased and we are looking for creative ways to add to the treasury. Report unanimously approved (m/s – R. Kramer / Dewane)
4. **Request for public input:** Three requests for public input. No public input.
5. **TRIAD update:** Sgt. Jacobs gave report - explained discussions at the previous meeting. He indicated that the group is growing, and they actually had to move out of the room in which they previously held the meetings, as they needed a larger room. The members recently finished a project that involved assessing handicapped parking areas at local businesses and churches. Sgt. Jacobs has written an article about the requirements regarding handicapped parking including the results of the project. The article will appear in local newspapers shortly. Also mentioned the TRIAD members assistance in notifying neighborhood residents when a sex offender is being moved into the neighborhood. He feels that their presence makes a difference in presenting the information to residents, in that it creates a better contact with a community member present. This is currently the method used to notify residents about sex offenders being placed in the

community, as meetings scheduled for this reason were poorly attended.

- 6. Retail/Financial Crime Prevention Task Force Update:** Committee met on this day with good attendance. Discussion included information about bad check procedures, and what actually happens when someone writes a bad check. Also discussed retail theft procedures. Brief discussion about pharmacy procedures, and how the list serves being used assist in identifying individuals involved in some of these crimes.

* At this time, Sgt. Jacobs read a letter of resignation from Carol Behringer. Linda Blahnik indicated the committees acceptance of Carol's resignation. Sgt. Jacobs informed the committee that we now have 2 openings on the committee. He further indicated that he had given an application to 2 individuals. Steve Kleinfeldt also indicated that he knew of others who might be interested in joining the committee. These applications will be submitted to the committee as soon as they are received.

- 7. High School Member Update:** Collin Chase indicated that not a lot of negative behavior was going on right now. He felt that at this time of year, students are more interested in school ending, and summer beginning, and weren't engaging in undesirable activity. Bullying is minimal this time of year. Collin Willman indicated that trouble is minimal this time of year at Lutheran High as well. Mentioned that the softball coach's house had been TP's two times in one week. Introduced at this time was Jay Skinner, who will be the new student member from Lutheran High School. Brief bio given by Jay, who was welcomed to the committee by all.

- 8. CPC Activity/Project Scams, Picture ID Badges:** Sgt. Jacobs gave report. ID pictures are now completed. Members who had finished cards, were asked to sign and those who did not have completed pictures, had their pictures taken.

- 9. National Night Out Sub Committee:** Pamela Campbell reporting: Committee met and Sgt. Jacobs provided a list of those neighborhoods that had block parties last year. Pamela called those block captains, and already has 4 "yes" parties. It was also mentioned how difficult it is to get to all the block parties in the amount of time provided. Brief discussion about the barricades for the block parties, what paper work is needed to obtain the barricades, and whether or not the block captains are to pick them up themselves. There will be 2 squad cars going out, with an officer, CPC member, TRIAD member, and high school member. Additional CPC members are needed at Washington Park to provide coverage at various booths, hand out information, and speak to individuals. The maps indicating various crimes in different areas of the city seem to be a big hit and provide specific information for residents who are interested in seeing how much crime is committed in their neighborhood. Sgt. Jacobs borrowed a second McGruff costume, so there will be a McGruff both at the park and for the home parties. A sign up sheet was circulated for members to sign up to work at various times.

- 10. Review of Crime Prevention Monthly Activities:** Sgt. Jacobs reporting: There

were 44 students who graduated from DARE at Cabrini during an evening ceremony. Over 100 people attended the ceremony, and all went well, with the exception of forgotten pizza, but the pizza was provided at a later date and Dominos was very generous with the pizza provided.

- 11. Dates to remember:** **August 2nd** – National Night Out
 October 22nd – Crime Prevention Day at Expo

Sgt. Jacobs indicated that the quarterly meetings with the CPD committee have been discontinued, due to poor attendance, but the committee will meet when planning actually needs to begin. Ralph and June Kramer agreed to take charge of door prizes again this year. Changes in provider for food will take place, due to some problems resulting last year. This year the Citizens Academy Alumni, and the Police Auxiliary will be providing the food booth.

- * **Citizen's Academy:** Kelly Becker reporting: Last meeting went well, with much organization taking place, and committees formed. Discussion about how the past class went, and a brief overview of the agenda were provided. Academy Alumni participated in the Memorial Day Parade, and have a brat fry fund raiser coming up on Sunday, June 5th at Robs during the Air Show. Next class will begin in Spring of 2012. Applications are available in November. Classes will now be 10 weeks long with graduation on the 11th week, in order to add to the curriculum. Class is limited to 12 participants, and is held once per week from 6:30 p.m. to 9:30 p.m. Sgt. Jacobs indicated that about 70% of the program has changes scheduled for this next year.

Adjournment: A motion to adjourn was unanimously approved at 8:03 P.M.
(m/s – Dewane/R Kramer, Kleinfeldt)

Respectfully Submitted

Lynn D. Scheinofa
(Secretary)