

MINUTES OF THE
MANITOWOC PUBLIC LIBRARY
PERSONNEL COMMITTEE
November 22, 2011

Members of the Committee nominated Trustee Hazlewood to serve as Chair of the Personnel Committee. Trustee Hazlewood graciously accepted the nomination.

The meeting of the Personnel Committee was called to order in the Board Room at Manitowoc Public Library by Chair Fred Hazlewood at 5:06 p.m., Tuesday, November 22, 2011.

TRUSTEES PRESENT: Gratz, Hazlewood, Hunter, and Sczygelski

TRUSTEES ABSENT: Schmidt

OTHERS PRESENT: Stewart, Davis, Eisenschink, Roecker, Nessman, Muchin Young, Cerkas, Koch, M. Nickels, and Horbeck

NEW BUSINESS: There was discussion regarding the proposed early hour revision. The committee asked for more time to consider this revision and will further discuss it at the next Personnel Committee meeting scheduled for sometime next month.

There was discussion regarding the proposed sick leave accruals revision. Again the committee requested more time to consider the options for this revision and will discuss it at the next Personnel Committee meeting.

There was discussion regarding the proposed vacation accruals revision. The committee felt more time was needed to consider this and will discuss it at the next Personnel Committee meeting.

A motion was made by Hunter, seconded by Gratz, so move we recommend to the entire board to accept the Clerk position job description. Motion carried.

There was discussion regarding the proposed wage schedule. Members of the committee asked for a breakdown in the number of staff it will affect and for better clarification of the options.

There being no further business to come before the Committee, a motion was made by Sczygelski, seconded by Hunter, to adjourn. Motion carried. The meeting adjourned at 6:48 p.m.

Respectfully submitted,



Mary Davis
Recording Secretary