

**Present:** Simone Dorcas, Amy Fricke-Weigel, Lori Kirby, Christine Kornely, Eric Sitkiewitz, Jane Spindler, Dolly Stokes, Tom Van Horn, Greg Vadney,

**Absent:** Jill Hennessey, Jim Konitzer, Tricia Zimmermann

Meeting was called to order at 12:10 by Fricke-Weigel

A motion was made by Sitkiewitz seconded by Spindler and unanimously approved by the board to accept the December Minutes as written.

**Presidents Report - Amy Fricke-Weigel**

1. Financial Review

- A copy of the overview of the 2011 budget was given to the board members.
- Overall attendance increased by over 4,000.
- Website hits are up.

2. Membership/Special Events Committee

- A meeting is scheduled for January 27<sup>th</sup> at 1:00
  - will review membership levels and benefits
  - will review facility rental policy
- All board members were invited to attend.

3. Sputnikfest Committee

- A brainstorming meeting is scheduled for January 31<sup>st</sup> @ 5:30 pm

4. New Governing Board Members

- Still continuing the search for new members

5. Goals and Evaluation Procedure for the Director

- Still a work in process. Will have for February meeting.

**Directors Report - Greg Vadney**

1. Personnel Changes

- Volunteers are filling in for PT Security Guards during the week
- New custodial person for 3 hours per day instead of 8. Former custodial person is now at City Hall
- On 1/19/2012 Personnel Committee approved the PT Curator Position
  - 19 hours per week
  - Target hire date of April 2012
  - Will use same Search committee as was used for the Director position
  - Discussion followed regarding permanence of this position

1. Event Planning

- The RWAM 2012 Budget will require an increase in rental revenue.
- Vadney is currently working with the legal department on contracts and a policy.
- Is checking with Bill Manis of the MFD on capacity limits for the building/rooms
- Will also develop a brochure

2. Request for facility usage

- A request was received for wedding photographs to be taken in the mansion on February 17, 2012 at 2:30 pm. Would be done by a professional photographer and involved 4 adults and 2 children. Would take approximately one hour.
- A motion was made by Sitkiewitz, seconded by Stokes and unanimously approved by the governing board to allow this photo session at a cost of \$100.

- Vadney will draw up a contract.

**Friends Advisory Committee** - Tricia Zimmerman

In Tricia's absence Spindler gave a short update of things discussed at the January meeting.

1. The date for the Christmas in the Mansion members' reception is December 1, 2012.
2. A Mother/Daughter Tea is scheduled for June 23, 2012 to coincide with the opening of the Women In The Arts Exhibit.

**Collection Report** - Greg Vadney

Elizabeth Mortimer, a senior at Silver Lake College, majoring in Art Education will be interning at the RWAM. She will be working on a digital database of the collection to be transferred to our website.

**Old Business**

The board of the West Foundation will be meeting this month, and the RWAM renovation project is on their agenda

The RWAM Police & Fire Exhibit has been nominated for the Chamber of Commerce Community Cooperation Award. The awards banquet is February 7, 2012. Board members were encouraged to attend.

A motion was made by Kornely, seconded by Sitkiewitz and unanimously approved to adjourn the meeting at 12:50.

Respectfully submitted

Elaine Schroeder