

**PUBLIC NOTICE OF A MEETING OF THE
PERSONNEL COMMITTEE OF THE CITY OF MANITOWOC**

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the **PERSONNEL COMMITTEE** of the City of Manitowoc will be held on **Monday, May 14, 2012 at 5:15 o'clock P.M.** at City Hall, Second Floor Conference Room, 900 Quay Street, Manitowoc, Wisconsin.

As of the date of this notice, the subject matter known to be intended for consideration at the meeting is as follows:

1. Call meeting to order.
2. Public input.
3. Discussion and possible approval of minutes of previous Personnel Committee meeting. (April 9, 2012)
4. Update on legal expenses billed through Human Resources.
5. Update on health plan funding.
6. Discussion and possible action regarding Employee Policy Manual contents.
7. Discussion and possible action regarding the September 30, 2012 deadline for PTO bank balances.
8. Discussion and possible action regarding seasonal hiring of relatives of supervisory/management employees and elected officials.
9. Discussion and possible action on request to hire a temporary employee for approximately 12 hours of work at a rate not specified in the Seasonal Hiring Policy, as having been approved by the Streets and Sanitation Oversight Committee on April 23, 2012.
10. Discussion and possible action on travel request for Associate Planner to attend a Web Administrator Program in Illinois.
11. Discussion and possible action on Resolution (11-556) to revise position description and to fill the vacant position of Parks Worker II.
12. Discussion and possible action on Resolution (11-319) to adjust job titles for Business Manager of Dept. of Public Works, Fleet Manager and Administrative Assistant to Director.
13. Discussion and possible action on Resolution (12-108) implementing a hiring freeze for 2012 and vacant positions for 2012 to be filled with approval by 2/3 vote of the Common Council.

Convene in Closed Session

14. Discussion and possible action regarding Fire Supervisors contract negotiations.

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and Section 111.70 of the Wisconsin Statutes which authorizes the governmental body to convene in closed session for the purpose of collective bargaining.

The specific subject matter to be considered in closed session is number 14 noted above.

Reconvene in Open Session

15. Discussion and possible action regarding Fire Supervisors contract negotiations.
16. Schedule next meeting.
17. Adjourn.

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950, or TDD 686-6552.

Dated this _____ day of May, 2012.

POSTED:

Bulletin Board - Clerk's Office

DELIVERED:

Official Newspaper

Lakeshore Chronicle

Cable Programmer-Clerk's Office

Committee Chair

Department Heads, Mayor, Municipal Judge

Personnel Committee Chairman

MAILED:

WOMT

WCUB

Comcast

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