

**STREETS AND SANITATION COMMITTEE
MEETING MINUTES**

April 23, 2012
6:30 p.m.

MEMBERS PRESENT

Jim Brey
Jason Sladky
Allen Schema

STAFF PRESENT

Val Mellon
Greg Minikel

OTHERS

Scott Wichlacz, 3001 Barkwood Ct
Dave Barnett, 1211 Koeppel Ln
Dale Hanke, 1320 Bentwood Ln
Mike Check, 9140 Hilltop Rd

MEMBERS ABSENT

Dave Soeldner

Approval of the Minutes from 03/26/12

A. Schema made a motion to approve the minutes from the March 26, 2012 meeting. J. Sladky seconded the motion.

Motion carried unanimously, no further discussion.

Discussion and possible action regarding a request for a new driveway entrance into the old Lighting Center, 2310 Franklin Street

Scott Wichlacz was present to discuss the new driveway entrance at 2310 Franklin Street. A sketch was previously distributed.

G. Minikel explained the Ordinance requirement of the 25 foot distance between driveway and property line (block corner). There is an existing driveway west of S. 24th Street that is located less than 25 feet from the block corner. G. Minikel stated that Franklin St. has a 25 mph speed limit and has only low to moderate traffic volumes and therefore he feels that the Committee should approve the request.

The Ordinance referral of block corner was questioned and both Scott Wichlacz and J. Brey said their interpretation of the Ordinance would be measuring from the curb. G. Minikel explained that a subdivision plat map would show a block corner as being the property line; however, the definition could be debated and there could be a variety of interpretations.

J. Sladky made a motion to approve the request. A. Schema seconded the motion.

Motion carried unanimously, no further discussion.

J. Brey asked if parking could be eliminated from the new driveway to the corner. G. Minikel explained that there wouldn't be enough room as you are not allowed to park 15 feet from the crosswalk.

G. Minikel explained their contractor will need to obtain the permit

through the engineering department before doing the work.

Discussion and possible action regarding Red Arrow sheet wall project as it effects the City storm sewer and outfall

Representatives from Red Arrow Products were present at the meeting to discuss their sheet wall project and the issue with the City's storm sewer and outfall.

G. Minikel explained to the Committee the concerns with the existing wooden floor within the box culvert. The drainage area is not as large as it once was, so a smaller diameter pipe could be slipped into the existing box culvert. The plan is to extend the box culvert through the new steel sheetwall and replace the floor in some way, so that we divert and prevent the water from flowing behind the new sheetwall. The work would need to be done from a barge and the pipe would need to be sealed from within. His recommendation is for McMullen & Pitz to do the work and invoice the City, since they will be constructing the sheetwall for Red Arrow Products .

J. Sladky suggested pouring a new floor, which would only require a few yards of concrete versus the new pipe and grouting. It was noted that the pipe always has water flowing and therefore the water would have to be diverted or would require by-pass pumping in order to form and pour a concrete floor.

A. Schema wanted to know how much floor would be involved. G. Minikel informed him approximately 20 feet in length by the width of the box culvert, which is about 5.5 feet.

A representative from Red Arrow Products said we need to get something done soon as the bank is starting to slide into the river.

G. Minikel suggested that the work be completed by Red Arrow Product's contractor and bill the City. He felt that the cost of the work would be around \$5,000 to \$10,000. However, the representatives from Red Arrow Products felt the cost could be even higher, due to the barge rental rates.

Committee recommended the City Engineering Department to contact Eric from McMullen & Pitz to discuss costs.

Allen Schema asked how far the wood runs in. It is around 20 feet that would need to be fixed.

J. Brey asked where we would get the money to fix this. G. Minikel said there is some money in the 2012 storm sewer budget and a few of the projects might be delayed. The cost of the pipe would be estimated at \$75-\$100 per foot, however, G. Minikel was not sure how much it will cost to have a barge on site to do the work.

J. Sladky asked if it would be better to remove the wood and put in the new floor.

J. Brey suggested G. Minikel getting in touch with Eric from McMullen & Pitz to determine what the estimated cost of the work would be. J. Brey requested finding out the information as soon as possible and requesting a special meeting before the Council meeting if necessary.

Discussion and possible action regarding a permanent street sweeping parking ban exemption for the Car Ferry and Lakeside Foods

V. Mellon explained that there is overnight parking for the Carferry on Quay Street/S. Lakeview Drive. This area has been exempt in the past and was wondering if a permanent exemption could be set in place and if so, would it require a change to the language in the Ordinance? Lakeside Foods employees also park on Quay Street.

J. Sladky said that we don't want to make permanent ordinance changes because this could set precedence and does not want to expand the exemption area that could be requested.

The Committee would like to have this issue be reviewed annually in case anything ever changes.

J. Sladky made a motion to continue the 2011 street sweeping parking ban exemption for the area of S. 6th Street & Quay St./S. Lakeview Dr. through 2012. A. Schema seconded the motion.

Motion carried unanimously. No further discussion.

Discussion and possible action regarding paving terrace area on S. 21st Street due to oversized loads

G. Minikel explained to the Committee about the area of S. 21st Street, by Clay Pit Road going north abutting Consumers Inc. The terrace area is in constant need of repair from the damage of semi trucks. His recommendation is to pave the terrace with asphalt or concrete.

The Committee was confused how this turn can't be made. A. Schema was concerned that if it is paved, what will stop them from coming onto the sidewalk. Installing wooden posts only (no steel guardrail) might be another option.

G. Minikel said that we can continue to monitor. The City has been repairing this area in fall and now again this Spring. So far we have spent approximately \$261.

J. Brey said he can't see paving this terrace.

V. Mellon said that if we could catch who was doing this we could charge them. The Committee recommended monitoring the area and J. Sladky

mentioned calling Scott McMeans (Holy Family Memorial) to possibly check the video to see if it catches the company that continues to drive over the terrace, and invoice them for the repairs.

Discussion and possible action regarding a request to hire a temporary employee for approximately 10 hours of work at a rate not specified in the Seasonal Hiring Policy

V. Mellon explained to the Committee that Steve Kipping retired from the Engineering Department. He wrote many access database programs and since his retirement we have been trying to make these programs work. We have figured out the sidewalk program, with maybe a few exceptions. However, the Work Order reporting and Sign Inventory programs need some work.

V. Mellon feels that 2 afternoons of 4 hours each for Steve Kipping to sit with individuals to train and then possibly a 2 hour follow-up would be adequate to bring Daryl Kliment up to speed so he could take over. The alternative would be to hire a consultant. V. Mellon will need to bring to Personnel as she is requesting paying Steve Kipping what he made before he retired.

J. Sladky made a motion for Steve Kipping to provide up to 12 hours of training. A. Schema seconded the motion.

Motion carried unanimously. No further discussion.

Discussion and possible action of street sweeping operations and issues

The Committee and Staff had a brief discussion as to how the operations are going so far in 2012. V. Mellon gave a quick summary of how many parking tickets have been issued to date and reported that the Police Department is very happy with the data that the DPW street sweeper operators are giving them. The committee did not make any changes to the existing procedures.

J. Sladky made a Motion to adjourn at 7:17 p.m. J. Brey seconded the motion.


Valerie Mellon, P.E.
Director of Public Works/
City Engineer/
Director of Parks & Recreation