

MANITOWOC WASTEWATER TREATMENT FACILITY BOARD MEETING MINUTES

Dale Zahn, Co-Chairperson, called the regular meeting of the Manitowoc Wastewater Treatment Facility Board to order on Tuesday, May 8, 2012 at 4:02 P.M.

Board members present: Dale Zahn, Co-Chairperson
Dave Luckow
Val Mellon
Gary Underwood
Brian Helminger, Secretary

Board member(s) not present: Jim Brey
Gregg Wolf

Also present: Mike Jaeger

MINUTES

The minutes of the April 3, 2012 Board Meeting required no additions or corrections. Motion by Dave Luckow to accept the April 3, 2012 Board Meeting minutes as presented and place on file; second by Val Mellon. Motion carried unanimously.

FINANCIAL STATEMENTS on WASTEWATER TREATMENT FACILITY MARCH 2012

The March 2012 financials were briefly reviewed. Budget line 535110 was discussed. This line will likely be over budget due to purchase of oil for the screw pump gear reducers which is changed every three years. Hauled waste revenue totaled \$36,299 for the month of March. Sewage revenue for March was -5.09% when compared to budget projections. Motion by Gary Underwood to accept the March 2012 financials as presented and place on file; second by Dave Luckow. Motion carried unanimously.

REVIEW & POSSIBLE APPROVAL of RFP FOR WWTF OPERATIONAL NEEDS

Helminger discussed the details of the RFP document prepared and included with the meeting packet. The scope and details were discussed with inclusion of a review of the lift station telemetry system to be included in the document. Motion by Dave Luckow to send out RFP and bring a recommendation back at the regularly scheduled July WWTF Board meeting; second by Val Mellon. Motion carried unanimously.

DISCUSSION of LINE R132 FEED FROM MPU

Helminger informed the Board of the arching in the switch gear on power feed R132 from MPU. The switchgear is on WWTF property but power is split to another service and so MPU will retain ownership and will have the necessary repairs made to the switchgear. No action taken.

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PLANT REPORT

Jaeger reviewed the plant report operating parameters, work completed, projects and plant performance for the month of April. No action taken.

Motion to adjourn made by Dave Luckow; second by Gary Underwood. Meeting adjourned at 5:02 P.M.

Respectfully submitted,

Brian Helminger
Secretary, WWTFB

BH/jma
Copy: City Clerk's Office