

**MANITOWOC WASTEWATER TREATMENT  
FACILITY BOARD MEETING MINUTES**

Gregg Wolf, Chairperson, called the regular meeting of the Manitowoc Wastewater Treatment Facility Board to order on Tuesday, June 12, 2012 at 4:01 P.M.

Board members present:                    Gregg Wolf, Chairperson  
   Jim Brey  
   Dave Luckow  
   Val Mellon  
   Dale Zahn  
   Brian Helminger, Secretary

Board member(s) not present:        Scott Mertens  
   Gary Underwood

Also present:                                Mike Jaeger

**PUBLIC INPUT**

No public input.

**MINUTES**

The minutes of the May 8, 2012 Board Meeting required no additions or corrections. Motion by Dale Zahn to accept the May 8, 2012 Board Meeting minutes as presented and place on file; second by Val Mellon. Motion carried unanimously.

**FINANCIAL STATEMENTS on WASTEWATER TREATMENT FACILITY APRIL 2012**

The April 2012 financials were reviewed. Hauled waste revenue totaled \$52,476.57 for the month of April. Sewage revenue for April was up slightly as compared to budget projections. Billing for Red Arrow Products was discussed as there is an apparent sampling issue that led to potential excessive billing. In the past, issues have been resolved using averaging of previous months billings when there has been no change in plant operations. Motion by Dave Luckow to accept the April 2012 financials as presented and place on file; second by Val Mellon. Motion carried unanimously.

**WI DNR 2012 ENVIRONMENTAL FEE STATEMENT FOR EFFLUENT DISCHARGED**

The invoice for NR 101 fees in the amount of \$70,654.68 has been received. These fees are for effluent discharged in 2011 and annual lab registration fees. The fee is calculated on a 5 year rolling average and is \$2,272.88 less than the 2010 charges. Motion by Dave Luckow to process and pay the NR101 fee for 2011 discharge; second by Jim Brey. Motion carried unanimously.

### **ROCK FILTER VFD FAILURE AND REPAIR OPTIONS**

One of the 3 rock filter pumps failed while running due to the fuses being blown on all three phases. A technician was brought in from Cutler Hammer and it was determined the VFD needed to be shipped to the factory for repairs. An engine hoist was used to remove it from the cabinet and it was trucked to Watertown for repairs. The technician indicated that our VFD's are not yet obsolete but that new ones are 5 inches deeper and would not fit into our cabinets. There are a total of 8 other identical VFD's in the WWTF and 2 others are showing signs of future problems. No cost estimate has yet been received. No action taken.

### **2011 CMAR**

Helminger notified the Board that the 2011 CMAR was not completed in time for Board review and action. The completed report will be presented at the next WWTF Board meeting so it can be forwarded to the Common Council for acceptance and for the action number placed upon the report. No action taken.

### **PLANT REPORT**

Jaeger reviewed the plant report operating parameters, work completed, projects and plant performance for the month of May 3 – June 5, 2012.

### **SCHEDULE NEXT MEETING**

A board meeting will be called to review and approve the 2011 CMAR when it has been finalized.

Motion to adjourn made by Dave Luckow; second by Dale Zahn. Meeting adjourned at 4:30 P.M.

Respectfully submitted,

Brian Helminger  
Secretary, WWTFB

BH/jma  
Copy: City Clerk's Office