

Public Property & Safety Committee

July 16, 2012

MEMBERS PRESENT: Chairman Jim Brey, Alderman Scott McMeans,
Alderman Eric Sitkiewitz

MEMBERS ABSENT: Alderwoman Jill Hennessey, Alderman Tyler Martell

OTHERS PRESENT: Deputy Police Chief Bridget Brennan, Deputy Fire
Chief Todd Blaser, Mr. Charlie Mathews HTR, City
Finance Director Steve Corbeille

Chairman Brey called the meeting to order at 6:30 PM.

PUBLIC INPUT: None

There was one agenda item discussion regarding the pay procedure for Adult School Crossing Guards. Chairman Brey asked City Finance Director Steve Corbeille to explain the current payroll procedure. Mr. Corbeille stated the direction from Common Council was to pay \$22.50 per day, per crossing, to the Crossing Guards. The concern is that this specific directive did not allow for an employee who worked one shift per day to be paid less than the \$22.50. Also, on early release days there are three shifts per day (AM, noon and PM). Mr. Corbeille suggested pay per shift. Crossing Guard pay shall be based upon actual time worked at the rate of \$10.00 per hour. It is assumed that each crossing shift requires one (1) hour of crossing duties along with an eighth (.125) hour of set up/prep time. Therefore, Crossing Guards will be allowed to claim a maximum of 1.125 hours for each crossing shift worked. Payment for time spent performing non-school crossing activities at public events shall be paid at the rate of \$10.00/per hour for actual time worked.

The committee will bring this issue to the Common Council on July 16, 2012.

There being no further business, Alderman Sitkiewitz made a motion to adjourn, Alderman McMeans seconded the motion. All were in favor. The meeting adjourned at 6:37 PM.

Respectfully submitted,

Richard P. Schwarz
Building Inspector