

MANITOWOC WASTEWATER TREATMENT FACILITY BOARD MEETING MINUTES

Gregg Wolf, Chairperson, called the special meeting of the Manitowoc Wastewater Treatment Facility Board to order on Thursday, July 17, 2012 at 4:04 P.M.

Board members present: Gregg Wolf, Chairperson
 Dave Luckow
 Greg Minikel
 Gary Underwood
 Brian Helminger, Secretary

Also present: Mike Jaeger

Board member(s) not present: Jim Brey
 Val Mellon
 Scott Mertens
 Dale Zahn

PUBLIC INPUT

No public input.

MINUTES

The minutes of the June 28, 2012 Board Meeting required no additions or corrections. Motion by Dave Luckow to accept the June 28, 2012 Board Meeting minutes as presented and place on file; second by Gary Underwood. Motion carried unanimously.

FINANCIAL STATEMENTS on WASTEWATER TREATMENT FACILITY MAY 2012

The May 2012 financials were reviewed. Hauled waste revenue totaled \$88,182.72 for the month of May. High strength waste was limited to 2 loads per day as it seemed to be affecting digester volatile acids and also effluent quality. As a result of being limited, the industry sought out and found other cheaper disposal alternatives and is no longer utilizing excess capacity. Sewage revenue for May was up slightly as compared to budget projections. Billing for Red Arrow Products was discussed as there is an apparent sampling issue that led to potential excessive billing. In the past, issues have been resolved using averaging of previous months billings when there has been no change in plant operations. Motion by Dave Luckow to accept the May 2012 financials as presented and place on file; second by Greg Minikel. Motion carried unanimously.

DISCUSSION AND POSSIBLE SELECTION OF OPERATIONAL NEEDS REVIEW (ONR) RFP

Helminger discussed the details of the ONR proposals that were received. Five firms were invited to prepare proposals and each firm visited the site and prepared detailed proposals for consideration. The proposals were reviewed by Helminger, Val Mellon, Mike Jaeger, and Greg Minikel. The scope, level of effort, and cost of each company's proposal was discussed. Stand Associates proposal covered all the requirements of the RFP and was recommended.

Motion by Gary Underwood to accept the proposal from Strand Associates; second by Dave Luckow. Motion carried unanimously.

Motion to adjourn made by Greg Minikel; second by Gary Underwood. Meeting adjourned at 4:40 P.M.

Respectfully submitted,

Brian Helminger
Secretary, WWTFB

BH/jma
Copy: City Clerk's Office