

**CITY OF MANITOWOC  
PARKS AND RECREATION COMMITTEE MINUTES  
Monday, March 5, 2012 at 5:00 pm  
City Hall-East Hearing Room**

**Members:** Jason Sladky, Chair; Matthew Kadow, Vice-Chair; Jim Brey, Dave Soeldner, and Allan Schema

**Staff:** Val Mellon, Kevin Glaeser, Jim Muenzenmeyer (excused), and Denise Larson, Juliana Ruenzel, Mayor Nickels

**Guest(s):** Jutta Furca and Karen Szyman, Airshow Committee

The meeting was called to order at 5 pm by Chairman Sladky.

M. Kadow made a motion to approve the minutes of the January 6, 2012 meeting as presented. J. Brey seconded the motion. The motion carried.

**Public Input Session**

No public input.

**Convene in Closed Session**

The motion to convene in closed session was made by A. Schema and seconded by J. Brey at 5:20 p.m. The motion carried. The topics discussed were the termination of the lease between the City of Manitowoc and Rollaire Skate Center, LLC for a portion of the Citizen Park Building and the negotiation of a lease for the Citizen Park Building.

**Reconvene in Open Session**

The motion to reconvene to open session by was made by M. Kadow and seconded by A. Schema. The motion carried.

**Discussion and possible action on termination of the lease between the City of Manitowoc and Rollaire Skate Center, LLC**

A motion was made by J. Brey to have the City Attorney draft a termination letter for the lease between the City of Manitowoc and Rollaire Skate Center, LLC with a termination date of June 1, 2012. Motion was seconded by M. Kadow. The motion carried.

**Discussion and possible recommendation regarding collaboration between the City of Manitowoc and the YMCA to manage leagues and other recreational programs**

Committee members reviewed the proposal and are not interested at this time.

**Discussion and possible action regarding a partnership between the City of Manitowoc and Silver Lake College for use of the Citizen Park gymnasium and bus service**

The conversation continues with the group. J. Muenzenmeyer will be looking into the feasibility of a tripper or some other alternative.

**Discussion and possible action regarding the rental charges for the portable band shell, picnic tables, park benches, and trash cans**

Currently, the rental fee for the Wenger portable band shell is \$773 for setup/takedown with rental fee of \$115 for the first day and \$50 per day thereafter. Picnic tables are \$35.00 and park benches and trash cans are \$3.54. K. Glaeser recommended the following price changes: band shell \$500 setup/takedown (rest the same), picnic tables at \$15.00, park benches at \$5.00 and trash cans free. A motion was made to change the fees as recommended by D. Soeldner and seconded by M. Kadow. The motion carried.

**Discussion and possible action regarding the Autism Society use of Lincoln Park roadways**

Val would like to recommend that the Autism Society rent Cabin # 2 if they would like the roadway blocked off for the time requested. DPW will provide road closed signage and barricades. After discussion, a motion was made by J. Brey to give the cabin that is not rented until May 1<sup>st</sup>. If someone is interested in renting the cabin, give the group the chance for first refusal. The request will be granted to the group. The motion was seconded by D. Soeldner. The motion carried.

**Discussion and possible action regarding special event requests from the Thunder on the Lakeshore airshow event**

J. Furca and K. Syzman gave an update on the air show which is in its 20<sup>th</sup> year. They stressed their appreciation of the City's support in the past. Although they understand the situation the city is in, they would like to see if the city can support it again this year in the same manner as in the past. Their budget is set, and at this late date, it would be extremely difficult for the funds to be raised. J. Brey commented that the Police Department provides highest amount of monetary support. M. Kadow would like to group to look into using the LTC program to help out in some way. J. Brey wants to make sure that we are treating all groups fairly. The Air Show Committee said that they will have a meeting with the Police and Fire Departments and LTC to see what can be done to minimize the cost.

**Discussion and possible action regarding the "Zombie Walk" request for use of park space to hold a benefit.**

This will be approved on the council floor.

**Discussion and possible action regarding the Kiwanis Club's annual car show**

In 2011 the group paid the City \$100. Val recommends we do the same as last year. A motion was made by J. Brey to approve the recommendation and was seconded by D. Soeldner. The motion carried.

**Discussion and possible action regarding the Special Olympics request for facility usage to hold a Summer Sports Tournament**

This event was already approved on Dec. 5<sup>th</sup>.

**Discussion and possible action regarding the request by Holy Family Memorial to use Silver Creek Park for a staff & volunteer picnic**

This will be approved on the council floor.

**Discussion and possible action regarding potential improvements at Silveridge Park**

No meeting has been set up yet. Updates will be given as this progresses.

**Discussion and possible action on the animal acquisition and disposition policy**

This policy will be referenced when the City Attorney is creating a sale agreement. A motion to approve the policy with the striking of section (4) was made by D. Soeldner and seconded by A. Schema. The motion carried.

**Discussion and possible action on changing the Senior Center hours from 7:30 – 4:30 to 8:00 – 4:00**

A motion was made by J. Brey to approve the change in hours to begin on April 1, 2012. It was seconded by A. Schema. The motion carried.

A motion to adjourn at 6:30 p.m. was made by J. Brey and seconded by D. Soeldner. The motion carried.

DL/smsr