

**CITY OF MANITOWOC
PARKS AND RECREATION COMMITTEE MINUTES
Monday, April 2, 2012 at 5:00 pm
City Hall-East Hearing Room**

Members: Jason Sladky, Chair; Matthew Kadow, Vice-Chair; Jim Brey, & Dave Soeldner

Staff: Val Mellon, Kevin Glaeser, Jim Muenzenmeyer, and Denise Larson

Guest(s): Doug Koch, Zoo Society; Mr. Nickels, Kiwanis Club

The meeting was called to order at 5 pm by Chairman Sladky.

J. Brey made a motion to approve the minutes of the March 5, 2012 meeting as presented. M. Kadow seconded the motion. The motion carried.

Public Input Session

No public input.

Discussion and possible action on request from Zoo Society to create a Christmas Lighting Display along Lincoln Park Roadway as a Zoo fundraiser

Doug Koch, representative from the Zoo Society, presented the holiday lighting project to the committee. This project would be done in three phases. Phase one includes 20 displays. Participants would enter Lincoln Park from Waldo Blvd., circle around to see displays, and exit on N 8th Street. There would be a station for donations. Lighted displays would be animal-themed. Ten displays would be commercially-built 10-ft. displays and 10 would be 10-ft. large stars. All would be LED. The cost for the utilities is minimal according to representatives from several other cities who have displays at least as large.

The Society would like the City to consider adding the electrical work to have pedestals for the displays. There would be about 900 ft. of trenching needed, which is included in the project's rough estimate of \$25,000 for labor and materials. Most of the cost would be due to the labor for trenching. J. Sladky would like to see the Society check into having the labor or monies donated from another organization or business. Doug Koch agreed to pursue the possibility by checking with contractors, and in turn, the department will look for funds and will continue to work with the Society on this project.

Discussion and possible recommendation on negotiating a lease for the Citizen Park Building

The RFP has been sent out to three parties with a deadline of April 5, 2012. The department will keep the committee informed as the process moves forward.

Discussion and possible action regarding a partnership between the City of Manitowoc and Silver Lake College for use of the Citizen Park gymnasium and bus service

Silver Lake is no longer interested in the facility at this time. They are looking for a bigger space with shower facilities.

Discussion and possible action on request from Manitowoc Ice Center to use C.P. for the summer

This was tabled until a formal request is received.

Discussion and possible action on request from the YMCA regarding the use of City parks for summer programming

A YMCA representative will be working with the D.E.W. Disc Golf group so as not to interfere with their events and the general public's use of the courses. For the other facilities, the department does not have any concerns regarding the use of space. J. Brey motioned to approve the request, and it was seconded by Kadow. The motion carried.

Discussion and possible action on request from Mishicot Area Growth & Improvement Committee to rent the Wenger Bandwagon for Mishicot Riverfest

This group is willing to pay full price. The motion to approve by was made by J. Brey and seconded by D. Soeldner. The motion carried.

Discussion and possible action on request from Manitowoc Heat Baseball to pay a special fee for use of the baseball diamonds

J. Brey motioned to approve the request as stated, and it was seconded by M. Kadow. The motion carried. J. Brey would like the groups to know that there may be more charges for facilities in the future.

Discussion and possible action regarding special event requests from the Thunder on the Lakeshore airshow event

The discussion was tabled for now due to a meeting that has been set up for Tuesday. No action was taken at this time.

Discussion and possible action on request from the Kiwanis Club for the annual Car Show

A charge of \$400.00 for the use of the facility was approved in March. Mr. Nickels, a representative for the Kiwanis Club, would like the group to reconsider the fee. They did not know that there was a fee until they received a letter. K. Glaeser stated that there has never been an issue with the special event. He handed out the breakdown of the costs of the event. M. Kadow made a motion to charge a \$100.00 fee for the event due to the lack of communication on the previous fee. This was seconded by D. Soeldner. The motion carried.

Discussion and possible action on request from Chairmen of Metro Jam and Bike in the Park events to trade approved weekends

A motion was made to approve the switching of dates, and it was seconded by D. Soeldner. The motion carried.

Discussion and possible action on rental of Lincoln Park cabin #1 for a rummage sale by Worldwide Missionary Outreach

The waiver of fees for the Cabin rental was declined.

Discussion and possible action on payment of Easter Eggstravaganza expenses

Funds will be “borrowed” from the donation tube fund to pay for event. The donation and registration income for the event should cover the costs and be put into the donation tube account. M. Kadow made a motion to approve the action, and it was seconded by J. Brey. The motion carried.

Discussion and possible action regarding potential improvements at Silveridge Park

V. Mellon met with Wergin, Fox, and a few neighbors about what they would like in the park. The group from Silveridge felt that there was not enough input, so it was suggested to send out survey cards on the matter. M. Kadow doesn't feel it is our job to send out the cards, and rest of committee agreed. V. Mellon will contact the group and let them know.

Discussion and possible action regarding the introduced ordinance (Common Council document #150) regarding the use of funds by developers in lieu of parkland dedication

In the past, this ordinance has been basically for acquisition of new land, but is written in a very vague manner. The Mayor would like it to be clearer and is suggesting that the money also be used for other capital improvements of existing parklands. The committee would like to see the breakdown of the funds for the next meeting. M. Kadow wants to make sure that we use the monies conservatively. No action was taken at this time.

A motion to adjourn at 6:15 p.m. was made by M. Kadow and seconded by D. Soeldner. The motion carried.

DL/smsr