

FINANCE COMMITTEE MINUTES  
October 01, 2012  
City Hall – 1<sup>st</sup> Floor Conference Room - West

Finance Chairperson Scott McMeans called the meeting to order at 6:02 PM

Present: Alderpersons Scott McMeans, Christopher Able, James Brey, & Eric Sitkiewitz

Absent: Collin Braunel

Also Present: Mayor Justin Nickels, Alderpersons Dave Soeldner (6:08), Jill Hennessey, Jason Sladky (6:17) and Tyler Martell (6:08), Finance Director/Treasurer Steve Corbeille, Assistant Finance Director/Treasurer Tony Scherer, City Attorney Straun Boston, Fire Chief Bill Manis (6:12), Deputy Fire Chief Todd Blaser, Deputy City Planner Paul Braun, City Assessor Sarah Hoppe, WWTF Superintendent Brian Helminger, Library Director Cherylyn Stewart, Building Inspector Bill Jindra, Engineering Administrative Assistant Karen Dorow, Institutional Capital Management President Robert Moore and HTR Reporter Charlie Mathews.

**Public Input**

No public input was presented.

**Approval of Minutes**

Motion by Alderperson Brey, second by Alderperson Sitkiewitz to approve the minutes of September 4th, 2012 Finance Committee meeting. Motion carried unanimously (4-0).

**Attorney's Office Request – Issuance of Credit Card**

Alderman McMeans explained that the Attorney's Office had made a formal request to provide a City credit card with a \$2,000 line of credit to be issued to Straun Boston, the new City Attorney.

Motion by Alderperson Brey, second by Alderperson Sitkiewitz to approve the request. Motion carried unanimously (4-0).

**D&M Plumbing & Heating Claim (#551)**

Alderman McMeans reviewed claim #551 with the Committee explaining the double payment by D&M Plumbing & Heating for a permit.

Motion by Alderperson Able, second by Alderperson Sitkiewitz to recommend the refund. Motion carried unanimously (4-0).

**Discussion and Possible Action Regarding the 2013 Budget**

Alderperson McMeans prefaced the discussion by giving his expectations and direction of the upcoming budget conversations. He then turned the meeting over to Finance Director/Treasurer Steve Corbeille. Corbeille passed out a number of documents to the committee and summarized the goals and direction taken while constructing the budget. The Committee discussed a number of issues and topics including non-lapsing

funds - setting limits, parameters and other protections, environmental remediation fund balance, debt service and general fund proposed levies, departmental request for reinstatement of mayoral budget reductions, reduction of anticipated transportation aids from the State of Wisconsin, library funding levels.

Chairperson McMeans then changed the direction of the conversation to the Committee's wishes for moving forward with the 2013 budget deliberations. After some discussion, the Committee set October 12<sup>th</sup> as the deadline for departments to turn in request for reinstatement of budget line items. Moving forward the Chairman expressed his wish to approach future budget discussions by taking matters up by category (Capital, Supplies & Expense, Debt Service, Etc.).

Chairman McMeans then asked Council Members if they had anything they would like to bring forward regarding the 2013 Proposed Budget. Alderperson Hennessey requested that the Finance Office prepare an estimate of the benefit costs should certain aspects of Act 10 be found unconstitutional and repealed.

Alderman McMeans then took up the Mayor's capital requests. The Committee discussed storm water pond requests and funding. Also discussed was the fund balance in environmental remediation, the Citizen Park funding, and the group of park/zoo projects.

The Chair then asked for a clarification of the information services (IT) capital request. Finance Director/Treasurer Steve Corbeille explained that the discrepancy in question was due to moving the annual maintenance payment of the fiber optics from the capital fund to the general fund. Chairperson McMeans also asked for an explanation of the Miscellaneous/Contingency Budget. Corbeille explained that the amount they are seeing in the budget is made up of fund balance applied, the contingency account, miscellaneous revenues (charges for event services), city match for Cops Grant, the "pooled" (city-wide) retirement payouts, health plan savings and the health insurance holiday.

A short discussion followed on the funding of the Evergreen Cemetery Perpetual Care Fund and the reduction in Aquatic Center fees and charges.

At the October 15<sup>th</sup> meeting, Chairman McMeans stated that he would like to take up departmental requests for the reinstatement of funding cuts, possible Act 10 budget consequences, capital requests from the Park Department and the insurance holiday.

Motion by Alderperson Brey, second by Alderperson Able to adjourn. Motion carried unanimously (4-0). Chairman McMeans declared the meeting adjourned at 6:50 PM.

Respectfully Submitted,

Alderman Scott McMeans  
By: Anthony Scherer  
Assistant Finance Director

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