

FINANCE COMMITTEE MINUTES  
January 5, 2009  
City Hall - First Floor Hearing Room West

Chairperson James Brey called the meeting to order at 6:30 PM

Present: Alderpersons, James N. Brey, Thomas M Frieder, Justin M. Nickels, Eric J. Sitkiewitz, and Lee D. Thennes.

Absent: None

Also Present: Mayor Kevin Crawford, Alderperson Raymond Geigel, Finance Director/Treasurer Brian Ruechel, Assistant Finance Director Tony Scherer, Director of Building Inspection/Facilities Manager Jim Muenzenmeyer, Parks and Recreation Director Joe McLafferty, and news media.

**Manitowoc Aquatic Center Direct Purchase Procedures**

Director of Building Inspection/Facilities Manager Jim Muenzenmeyer appeared before the Committee to request direct purchase procedures for the Manitowoc Aquatic Center. Muenzenmeyer stated that direct purchasing would follow the same procedures as those followed for the construction of City Hall. Because of the City's tax exempt status the purchasing of equipment directly from manufacturers eliminates the application of Wisconsin's 5 percent sales tax. He informed the Committee that a \$10,000 threshold had been set for direct purchases. At Muenzenmeyer's request, the Committee discussed the type and frequency of aquatic center progress reports and decided that an oral presentation to the Finance Committee and Board of Public Works every three months would be sufficient.

Motion by Alderperson Nickels and second by Alderperson Sitkiewitz to approve direct purchasing procedures for the Manitowoc Aquatic Center. Motion carried unanimously.

Chairperson Brey declared the meeting adjourned at 6:35 PM.

Alderperson James N. Brey  
Chairperson  
Finance Committee

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By: Brian C. Ruechel, CGFM  
Finance Director/Treasurer