

MINUTES OF THE  
MANITOWOC PUBLIC LIBRARY  
PERSONNEL COMMITTEE  
December 17, 2012

The meeting of the Personnel Committee was called to order in the Board Room at Manitowoc Public Library by Chair Todd Holschbach at 5:02 p.m., Monday, December 17, 2012.

**TRUSTEES PRESENT:** Hennessey, Holschbach, Hunter, and Vollendorf

**TRUSTEES ABSENT:** Stokes

**OTHERS PRESENT:** Stewart and Davis

A motion was made by Hunter, seconded by Holschbach, move to accept the revision in the Employee Policy Manual, section "**Sick Leave Payout**". **Motion carried.**

**CLOSED SESSION:** A motion was made by Holschbach, seconded by Hunter, to enter into closed session as authorized by Wis. Stat. 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The specific subject matter which will be considered in the closed session is the following:

a. **Salary for Assistant Coordinator of Materials**

Motion carried with a roll call vote and the Committee entered into closed session at 5:10 p.m.

**OPEN SESSION:** A motion was made by Vollendorf, seconded by Hunter, to enter into open session. Motion carried with a roll call vote and the Committee reconvened in open session at 5:15 p.m.

There being no further business to come before the Committee, a motion was made by Vollendorf, seconded by Hunter, to adjourn. The meeting adjourned at 5:16 p.m.

Respectfully submitted,

Mary Davis, Recording Secretary