

**CITY OF MANITOWOC**  
**PARKS & RECREATION COMMITTEE MINUTES**  
**Monday, October 1, 2012 at 5:00 pm**  
**City Hall-East Hearing Room**

**Members:** Jason Sladky – Chair, Dave Soeldner – Vice Chair, Tyler Martell, Al Schema

**Staff:** Mayor Nickels, Greg Minikel, Denise Larson, Jim Muenzenmeyer, Kevin Glaeser, Karen Dorow, Kathleen McDaniels, Paul Braun, Gary Heim

**Guests:** Eric Sitkiewitz, Scott McMeans, Pat Mecca, Christopher Allie, Tony Fodden, Jason Ring, Charlie Matthews, Michael Huck, Kevin Crawford

The meeting was called to order at 5 pm by Chairman Sladky.

D. Soeldner made a motion to approve the minutes from the September 4, 2012 meeting as presented. T. Martell seconded the motion. The motion carried.

**Update, discussion & possible action on armory improvements**

Maloney & Associates calculated the cost of armory improvements. The price is favorable and fits within the budget.

**Discussion & possible action regarding request from Silveridge developers for improvements**

If the work at Silveridge is done now, the cost will be about \$4,000 more because of the extra materials needed to protect the process due to the cold weather. The Parks Department would like to see it done in spring. There is still some prep work to do yet, such as stump and scrub removal. The Committee agreed to wait until spring of 2013 as long as the price is the same.

**Discussion & possible action regarding committee/council members wish list for 2013**

None

**Discussion, update, & possible action regarding special event requests**

J. Muenzenmeyer is currently working on this.

**Discussion & possible action regarding executive budget**

A total of \$25,000 has been budgeted for safety cameras in 2013.

**Update on Recreation Dept. & Senior Center activities**

D. Larson updated the Committee on the registration figures and events for the summer and fall programming for the Recreation Department and Senior Center.

**Discussion & possible action on the use of donation tube funds for the Haunted Barn event at the Lincoln Park Zoo**

The Committee agreed to continue the process of using donation tube funds to pay for the Haunted Barn expenses and depositing the revenue from this event into the same account.

**Discussion & possible action regarding zoo animal attractions**

The Committee would like to have a deer exhibit at the zoo. K. Glaeser said that a deer exhibit is in the plans for 2013. Trees will be cleared this winter in order to accommodate the exhibit.

**Discussion & possible action on a letter from Kathie Nelson, Manitowoc Garden Club member, expressing an interest in adding a human sundial to the Mariners Trail**

The Committee agreed that the human sundial would be an asset to the trail. They directed the Parks Department to work with the group to place the sundial.

**Discussion & possible action regarding safety issues and operation of Washington Park**

The acquisition of cameras for Washington Park is in the works for 2013. Cameras would also be beneficial at Silver Creek Park, and Alderman Sladky requested that the Parks Department get quotes for cameras in that park.

**Discussion & possible action regarding Silveridge Park grass project**

See this meeting's previous discussion regarding Silveridge Park.

**Discussion & possible action regarding Silver Creek Park road issues**

Three washouts have been spotted at Silver Creek Park. The Parks Department will check them out. As they are discovered, the DPW and Parks Department and generally take care of them right away.

**Discussion & possible action regarding Coastal Management Grant**

M. Huck gave a presentation on the history of the River Alliance group and the project that is involved. This trail has many benefits for the downtown area, such as being an accessible trail to the area, a recreational trail connecting to the Mariners Trail, and an asset that the downtown area can promote. The group is looking for the go ahead to move forward with the application for a Coastal Management Grant to cover design work for the trail. The cost is estimated at \$80,000. The Committee is uneasy with the fact that it is a matching grant and the exact cost is unknown. A motion was made by D. Soeldner to have the group move ahead with the application with the stipulation that the City will only match up to \$40,000. The motion was seconded by T. Martell. The motion carried.

**Discussion regarding Adopt-A-Park Program**

Although there has been some interest expressed and applications have been requested, no parks have been officially adopted at this time. At least one group expressed displeasure at having to perform for one year before having a sign posted.

**Discussion & possible action regarding waiver of fees request for the Heart-A-Rama event on March 18, 2013**

A motion was made by A. Schema to waive half of the fees for the Heart-A-Rama event. It was seconded by T. Martell. The motion carried.

**Discussion & possible action on an agreement for ActiveNet software**

ActiveNet is essentially an upgrade of the current software. There is an initial purchase price but no annual maintenance fee as is currently charged. The City is looking to use this program to make reservations for rooms and classes for other departments as well, such as the library and the Rahr West Art Museum. A motion was made to accept and sign the contract. It was seconded by A. Schema.

**Adjournment**

D. Soeldner made a motion to adjourn the meeting at 6:05. It was seconded by A. Schema. The motion carried.

DL/smsr