



**MUNICIPAL TREE COMMISSION MEETING  
Red Arrow Park Open Air Shelter  
Friday, April 24, 2009 11:00 AM**

**MINUTES**

Commissioners Present: Chairman Glenn Pfeffer, Alderman Dean Graunke; Nic Levendusky; and Todd Holschbach  
Ex-Officio: Joe McLafferty; Randy Albright and Allen Boruch

- I. The meeting was called to order by Chairman G. Pfeffer at 11:06pm.
- II. A motion was made by T. Holschbach, seconded by D. Graunke to approve the minutes of the Tuesday, March 10, 2009 meeting. The motion carried 4-0.
- III. Assistant Parks Director R. Albright reported that the maintenance on the street trees from March 2009 to the present was over 60 trees removed. The tree maintenance program has the capability to map tree removals, keep a record of the stumps, and give a history of each tree.
- IV. Old Business
  - a. Jason Bass from Stratapoint, Inc. is finishing the park tree management plan and will be conducting training for staff within the next 30 days. We hope to wrap up the grant money and the project by the end of June 2009. This will complete the GIS mapping of parks and street trees with an inventory of our parks trees and give us a new management plan for the park tree inventory.
  - b. Mike Mayer is heading the downtown beautification and design work for mainly Manitowoc. He will be working with our committee in the future to put together a plan of action for the downtown area. The meeting with him and Jamie Zastrow helped us understand where that Association is with their future plans.



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- V. New Business
- a. Arbor Day Celebration, April 24, 2009, Noon at Red Arrow Park and at this point there are 23 guests signed up for today's event. Mayor Nickels will be present to join in on the ceremony.
  - b. Red Arrow Beach Erosion Control Project – K & L Construction, May 4 – 29, 2009 will be given the notice to proceed within the next week. They will be completing the slope near the parking lot, re-seeding the hillside and preparing the site for plantings.
  - c. Plantings for the Red Arrow Project – June and July 2009, volunteers needed to help with over 10,000 plantings. The plants have been ordered and should be available for the groups to complete that phase of the project.
  - d. 2009 Street Tree Plantings – R. Albright and A. Boruch reported that there will be 80-100 plantings this year for the Street Tree program. The streets that will have plantings are South 42<sup>nd</sup> Street, Dewey Street, Wild Oak Street, Custer, Albert, Woodridge Drive, Woodridge Place, and Stoneybrook Drive.
  - e. Tree City USA Award 26 years and second growth Award from the WNDR. Tracy Salisbury will present the new information in May. The Commission decided to have a photo opportunity on May 4, 2009 with Tracy Salisbury.
  - f. Director J. McLafferty explained the Stimulus Money for Silver Creek Park. T. Holschbach questioned who will administer the grant.
- VI. Next Meeting Scheduled for August 18, 2009
- VII. A motion was made by N. Levendusky, seconded D. Graunke to adjourn the meeting at 11:58am. The motion carried 4-0.