

COMMITTEE OF THE WHOLE  
Monday, May 6, 2013  
(Open Session)

Committee of the Whole met at City Hall on Monday, May 6, 2013, at 5:30 p.m. at City Hall in the First Floor Hearing Room – East.

Present: Mayor Justin M. Nickels, Alderpersons Dave Soeldner, Jim Brey, Allan Schema, Mike Howe, Jason Sladky, Scott McMeans, Eric Sitkiewitz, Tyler Martell and Jill Hennessey.

Absent: Alderperson.Christopher Able.

Also present: Attorney Straun Boston, Human Resources Generalist Jeri Johnson, Director of Public Infrastructure candidate Dan Koski and Deputy City Clerk Deborah Neuser.

Council President Jill Hennessey called the meeting to order at 5:30 p.m.

Public Input: None.

Dan Koski, candidate for Director of Public Infrastructure, was introduced and gave a brief description of his prior positions and duties in those positions. The Committee had no questions for Mr. Koski.

Moved by Hennessey, second by McMeans, and unanimously carried to recommend the hiring of Dan Koski as Director of Public Infrastructure. Ayes, 11. Nays, none.

The next item on the agenda was to set work standards for the use of Alfresco. The guidelines and implementation plan which was drafted by Alderperson McMeans and Human Resources Generalist Jeri Johnson was reviewed by the Committee. Upon completion, these guidelines are to become a part of the electronic policy.

It was the Committee's recommendation to: 1) Set up agenda folder using 05-06-13 and numbering documents 01, 02, 03, etc. and keeping 3 meeting folders in Alfresco; and 2) Keep minutes for 1 year in Alfresco.

Mayor reminded everyone that putting an item in Alfresco does not get it on the Council agenda or meeting agenda. Council documents are to be given to the Clerk and documents for a meeting are to be given to the oversight department.

Committee will receive a clean copy of the guidelines and implementation plan for their approval.

At 6:17 p.m. Committee of the Whole moved to the Council Chambers for a brief demonstration of Alfresco by the Mayor. Questions on the use of Alfresco can be directed to the Mayor's Assistant Heather Sohlden or to Alderperson Scott McMeans.

Committee of the Whole adjourned at 6:40 p.m.

Alderperson Jill Henessey, Chairperson  
Committee of the Whole

By: \_\_\_\_\_  
Deborah A. Neuser  
Deputy City Clerk

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