

FINANCE COMMITTEE MINUTES
June 17, 2013
City Hall – 1st Floor Conference Room #111 - West

Finance Chairperson Scott McMeans called the meeting to order at 6:30 PM

Present: Alderpersons Scott McMeans, James Brey, Eric Sitkiewitz and Tyler Martell.

Absent: Christopher Able

Also Present: Mayor Justin Nickels, Alderman Al Schema, Assistant Finance Director/Treasurer Tony Scherer, Director of Public Infrastructure Daniel Koski, Deputy Chief of Police Bridget Brennan, Deputy Fire Chief Todd Blaser and HTR Reporter Charlie Mathews.

Approval of Minutes

Motion by Alderperson Brey, second by Alderperson Sitkiewitz to approve the minutes of the May 20, 2013, Finance Committee Meeting. Motion passed unanimously.

Public Input

There was no one from the public wishing to present to the Finance Committee at this meeting.

Request to Purchase Electronic Information Sign & Place at S. 8th & Quay Streets

Alderman McMeans provided a brief summary of the sign project and invited the Mayor to speak to the Committee. The Mayor supplied the Committee with a history of the project to that point as well as a complete overview of the plan, the available alternatives and cost estimates for each option. The Committee discussed the location of the sign, availability of electricity, and proposed funding.

Motion by Alderperson Brey, second by Alderperson McMeans to recommend to the full Council the implementation of the project at the comprehensive level in an amount not to exceed \$25,000 to be financed through the Room Tax Fund.

The Committee discussed the authorization process and responsibilities for purchases from the Room Tax Fund and an option for a second sign. The Mayor explained that there have been discussions for a sign to be placed at the Car Ferry dock to welcome visitors. The sign in question would be funded by private sources. The Committee further discussed the fund balance designations and redistribution of the current resources within the Room Tax Fund.

Alderman McMeans then called for the Committee vote on the motion. Motion passed unanimously (4-0).

Update on Fundraising for the Historic Beer Murals

The Committee was provided a Trial Balance report displaying a balance of \$3,020 collected to date. Alderman McMeans invited Mayor Nickels to speak to the Committee regarding the efforts to raise money for the murals. The Mayor gave a short update explaining future fund raising events and efforts to accommodate electronic, on-line donations. The committee will re-visit the issue in August.

City Attorney Claims Summary

At a previous Finance Committee meeting the Committee decided to allow the City Attorney discretion for handling claims without prior Finance Committee approval up to a threshold of \$5,000 as long as there would be full disclosure of the claims including the Attorney's pronouncement for each claim. Alderman McMeans reviewed the history of the issue for the Committee. The Committee reviewed the document and was satisfied with the format. No action was required.

Capital Allocation Work Group (CAWG) Report

Prior to the meeting, the Finance Committee received a report summarizing recent activities of the Capital Allocation Work Group. Alder McMeans reviewed the report and some of the procedures with the Committee. No action was required.

Next Meeting Date

The next meeting date will be at the call of the Chair.

Adjournment

Motion by Alderperson Sitkiewitz, second by Alderperson Martell to adjourn. Motion carried unanimously. Chairman McMeans declared the meeting adjourned at 6:52 PM.

Respectfully Submitted,

Alderman Scott McMeans
By: Anthony Scherer
Assistant Finance Director

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