



**MANITOWOC PARKS AND RECREATION COMMITTEE
CITY HALL-EAST HEARING ROOM
Monday, January 4, 5:00 pm**

M i n u t e s

Members Present: Chairman Raymond Geigel, Dean Graunke; Co-Chairman (arrived at 5:34pm), Dave Soeldner, Nic Levendusky, and Jason Sladky

Staff Present: Joe McLafferty; Randy Albright; Denise Larson

Guests: Jim Muenzenmeyer

1. The meeting was called to Order by Chairman Geigel at 5:00pm.
2. A motion was made to approve the Parks and Recreation Committee Minutes from the December 7, 2009 meeting by N. Levendusky, seconded by D. Soeldner. The motion carried 4-0 in favor.
4. Requests
 - a. Request PR2009-049, Manitowoc Izaak Walton League submitted by Glenn Pfeffer, Treasurer to use Cabin #1 for their monthly meetings for the year 2010. The League asked to use Cabin #1 for the same \$300 fee as in the past. A motion was made by N. Levendusky, seconded by D. Soeldner to approve the request and charge \$300. The motion carried 4-0.
 - b. Request PR2009-051, Special Olympics Summer Sports Tournament games and practices received from Richard Rosinsky was presented to the Committee. A motion was made by N. Levendusky, seconded by D. Soeldner to approve the request for a summer tournament in June, 2010 at the Citizen Park Ball Diamonds as in previous years. Additionally, the organizers would like to use Rheaume Park, Halverson Park, and Westfield Park on the facility request forms as presented. A motion was made by N. Levendusky, seconded by D. Soeldner to approve the requests by the Special Olympics organizers. All fees are waived for these activities because Manitowoc Parks and Recreation Department is a co-sponsor of this event. The motion carried 4-0.



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- c. Request PR2009-052, from John Johnson to use Municipal Baseball Field for the Brady Johnson Memorial Baseball Blast on May 21, 2010. This request was approved by the Manitowoc Common Council on Monday, December 21, 2009. A motion was made by N. Levendusky, seconded by D. Soeldner to approve the request for Municipal Baseball Field. Motion carried 4-0.
- d. Request PR2009-053, from Dawn Thaves, Director of Marketing & Development of the National Multiple Sclerosis Society, Wisconsin Chapter for the Manitowoc-Two Rivers Community Walk MS 2010 to use Mariners Trail on Saturday, April 24, 2010. A motion was made by N. Levendusky, seconded by D. Soeldner to approve the request for the use of Mariners Trail with appropriate insurance from the Society. The motion carried 4-0.
- e. Request PR2009-054, from Dean Halverson, Secretary/Treasurer for the Manitowoc Fish & Game Protective Association to use Cabin #1 for their monthly meetings for the year 2010 and to pay the same rental fee \$300 to cover the annual agreement. A motion was made by N. Levendusky, seconded by D. Soeldner to approve this request. The motion carried 4-0.
- f. Request PR2009-055, Winter Silver Creek Disc Golf Tournament on Sunday, February 28, 2010 from 9:00am to 5:00pm with a donation of \$200 to the Manitowoc Parks and Recreation Department to go to future park improvements. A motion was made by N. Levendusky, seconded by J. Sladky to approve the request and to have the parties provide insurance from the Professional Disc Golf Association in the proper amounts as required by the City of Manitowoc and that this request be put through the Manitowoc Common Council for approval. The motion carried 4-0.
- g. Request PR2009-056, Brutal Wear Open USTA Tournament at Lincoln Park for the dates of August 6-8, 2010. The tennis courts and concession charge will be paid before the courts are reserved in advance and to provide the appropriate insurance for the tournament. A motion was made by J. Sladky, seconded by N. Levendusky to approve the reservation of the courts with the appropriate payments before the reservation is scheduled and send this to the Common Council. The motion carried 5-0.

- h. Request PR2009-057, Junior Brutal Wear Tennis Tournament at Lincoln Park for the dates of August 28-30, 2010. A motion was made by N. Levendusky, seconded by J. Sladky to approve the reservation of the courts pending the appropriate payments are paid in advance and proof of insurance is provided. This will be sent to the Common Council for approval. The motion carried 5-0.

5. Old Business

- a. As per a previous meeting Emma Radant and Silver Ridge Park Initial Designs were adjusted for review. R. Albright will send aldermen the subdivision agreement for Silveridge that indicates the need for the concept plan. A motion was made by R. Geigel, seconded by N. Levendusky to develop parks with buildings. The motion was opposed 2-3. A motion was made by J. Sladky, seconded by D. Soeldner to eliminate all amenities and leave park as green space. The motion carried 3-2.
- b. A meeting was held between the Manitowoc Engineering and Public Works Department and the Manitowoc Parks and Recreation Department on Monday, January 4, 2010 to discuss the Great Lakes Initiative that Bay Lakes will be submitting. This grant will include 5 city projects. One of those projects will be the Little Manitowoc River Project. The grant deadline is January 29, 2010 and will be submitted. The Wisconsin Coastal Management Grant was submitted in November for this project for \$6,000 out of the \$12,000 needed. At this time, the City of Manitowoc submitted two grants under this program. We are waiting to hear if either of these grants will move forward. The Forward Endowment Grant for \$6,000 was submitted in December and we are still waiting to hear from this organization if the grant will be successful. The WI Wildlife Association Great Lakes Bain Fish Habitat Partnership through US Fish & Wildlife Service has a grant deadline of February 12, 2010 and this grant will also be submitted.
- c. Citizen Park Boiler – At this time, Jim Muenzenmeyer is still meeting with contractors to receive quotes for the Citizen Park Boiler. Rieder Engineering had a quote that expired for \$7,600, Bert Erickson for \$15,500 and Engineering Concepts for \$11,000. Jim will get updated bid from Rieder for the boiler and a separate quote on asbestos removal.

- d. PR2009-052, Look Creative proposal for palm tree signs and interior and exterior signs for the Manitowoc Aquatic Center has been submitted to the City Attorney and will be forward to the council on January 18.

Aquatic Center updates were given to the Committee by Project Manager Jim Muenzenmeyer. Progress is slow at this point. Inside work that is being done now is ceilings and painting will begin soon.

6. New Business

- a. A discussion took place between Committee members concerning the location for the July 4, 2010 City Picnic. R. Geigel feels that traffic is a hazard and J.Sladky agrees. D. Soeldner thinks it should be at Washington Park. Alderman J. Brey mentioned that he did not get any complaints. D. Graunke has some initial concerns but after the fact he feels that everyone enjoyed it more. Alderman E. Sitkiewitz sees the parking as a non-issue. Alderman S. McMeans would like to discuss it objectively and discuss what the pros and cons were at each location. The members tabled this discussion in order to get feed back from the citizens of Manitowoc.
 - b. The All Boards Dinner and Meeting will be held on Wednesday, Jan 27, 2010, 5:00 to 8:00pm at Cabin #2. Invitations are being sent to all the Boards, Commissions, and Committees for this event.
 - c. Director J. McLafferty explained to the Committee that there has been a discussion on a new Sports Complex between the Manitowoc School District, the YMCA, Silver Lake College, and our department. Jim Fuhs, Board member from the American Legion Program will be invited to make a presentation to the Committee.
7. A discussion took placed about the meeting times. The committee agreed to meet at 5:45pm. The next regular meeting is scheduled for February 1, 2010, at 5:45 pm at City Hall – East Hearing Room.
 8. A motion was made by N. Levendusky, seconded by D. Soeldner to adjourn the meeting at 6:31pm. The motion carried 5-0.