

**LICENSING, PERMITS & INSPECTIONS COMMITTEE**  
**AUGUST 26, 2013**

The meeting was called to order by Chairperson Jim Brey at 5:15 p.m. The following members were present: Jim Brey, Jill Hennessey, Christopher Able, Jason Sladky and Mike Howe. Absent: None.

Also present: Mayor Justin M. Nickels (arrived at 5:18 p.m.), Asst. City Attorney Kathleen McDaniel, City Planner David Less, Alderpersons Eric Sitkiewitz, Dave Soeldner, Allan Schema, Scott McMeans, Fire Chief Bill Manis, Dir. of Public Infrastructure Dan Koski, Deputy Clerk Deborah Neuser and representatives from Niagra Worldwide.

Chair called for public input. There was none.

Moved by Alderperson Sladky, seconded by Alderperson Hennessey, and unanimously carried to approve the minutes of July 9, 2013. Ayes, 5. Nays, none.

Committee met for discussion and possible action on request (13-441) from Niagra Worldwide LLC to waive requirement for letter of credit for acquisition of Demolition Permit for 1512 Washington Street.

City Planner Dave Less noted there have been several meetings in house creating the framework for information to come into the Building Inspector to issue a permit for demolition. Asbestos removal is currently under way in all areas except the windows.

A lengthy discussion followed relative to their request to waive the letter of credit requirement. While Niagra Worldwide has concerns with tying up money that could be used for the demolition work, Asst. City Attorney Kathleen McDaniel notes that typically the cost of a letter of credit is approximately 2% - 4%, and even at 5% would only be \$3,500. The cost for the demolition of the three-story portion is estimated at between \$50,000 and \$70,000.

It was noted that \$40,000 of invoices have been sent to collection. There is a dispute as to the amount of these invoices and it is not clear exactly what they are for. The City did receive 10% of the amount owed.

Committee is asking City Planner, Building Inspector, Mayor and Attorney to get together with Niagra Worldwide representatives to work out a compromise within the next two weeks using the information provided at this meeting. Some of the items mentioned were (a) the payment of the assessments as a show of good faith; (b) putting contingencies on the waiver; (c) a signed demolition contract; (d) escrow account.

McDaniel, Less, Manis, Koski and Niagra Worldwide representatives left the meeting at this time.

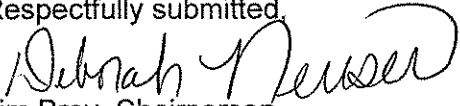
The next item on the agenda discussion and possible nomination for Commissioner to serve on the Manitowoc Public Utilities Commission for a five year term from 10/1/13 to 9/30/18. Mark R. Seidl's term expires 9/30/13.

After a short discussion, the Committee decided to ask the Clerk's office to prepare a news release requesting others to send their resumes if interested in the Commissioner position by 4:30 p.m. on Thursday, August 29<sup>th</sup>. The applicants' resumes would be reviewed by the

Council over the weekend and the election could take place at the September 3<sup>rd</sup> Council meeting. Mark Seidl would continue to serve until a Commissioner is elected. Chairperson Brey will advise Mr. Seidl of this process.

Moved by Hennessey, second by Sladky, and unanimously carried, meeting adjourned at 6:07 p.m. Ayes, 5. Nays, none.

Respectfully submitted,

  
Jim Brey, Chairperson  
by: Deborah Neuser, Deputy Clerk