



**MANITOWOC PARKS AND RECREATION COMMITTEE
CITY HALL-EAST HEARING ROOM
Tuesday, September 8, 2009, 5:00 pm**

Minutes

Members Chairman Raymond Geigel, Dave Soeldner,
Present: Nic Levendusky, and Jason Sladky

Staff
Present: Joe McLafferty; Randy Albright; Denise Larson and Jeremy Crees

Guests: Jim Muenzenmeyer

1. The meeting was called to order by Chairmen Geigel at 5:00pm.
2. A motion was made by D. Soeldner, seconded by N. Levendusky to approve the minutes of the Parks and Recreation Committee from the August 3, 2009 meeting. The motion carried all in favor.
3. Requests
 - a. Request approved by Director:
 - 1) Request PR2009-035 from Roncalli to use Municipal Baseball Field concession building for their homecoming cookout and gathering on Saturday, September 26, 2009.
 - 2) Request PR2009-036 from Roncalli to use Lincoln Park concession building by the softball diamond for the 42nd annual Roncalli Cross Country Invite on September 12, 2009.
 - 3) Request PR2009-037 from MPSD John Johnson for running through Silver Creek Park for their annual cross country meet on Saturday, September 26th, 2009.
 - 4) Request PR2009-038 from Lincoln HS Football Booster Club to use concession stand at Municipal Field on October 3, 2009.
 - 5) Request PR2009-039 from Noon Optimist Club to use Henry Schuette Park for their picnic.
 - b. PR2009-033, Sunrise Optimist Club for Art in the Park in Washington Park on Saturday, October 3, 2009; with equipment requested. A motion was made by J. Sladky, seconded by N. Levendusky to approve the request. The motion carried all in favor.



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- c. PR2009-034, 2009 Manitowoc CROP Walk to use space in Burger Boat Company Park on Saturday, October 3, 2009. A motion was made by R. Geigel, seconded by D. Soeldner to approve the event. The motion carried all in favor.

4. Old Business

- a. Jim Muenzenmeyer updated the Committee on the construction of the Aquatic Center. He stated that the building is catching up to the planned schedule, the pool is on schedule, the slides are now on site, the tresses will be put on the building this week, and the deck will be poured in October.

5. New Business

- a. After talking with Tom Riederer from Riederer Architects, the Citizen Park Boiler Project study should continue even if the project cannot be funded in its entirety next year. After discussing this with Jim Muenzenmeyer, he stated that the project will probably exceed the threshold that requires public bidding for projects over \$25,000. A discussion took place regarding bidding and design of the project by D. Soeldner to adhere to state bidding process. J. Muenzenmeyer will check on design build.
- b. Assistant Parks Director R. Albright contacted DPW and they explained that the sewer work could not be separated for the Capital Improvement project regarding Red Arrow Park paving. It would need to be bid in its entirety and done as a continuous project to get the best possible savings. Randy explained that a rain garden could work instead of a retention pond.
- c. An Emerald Ash Borer Report was given to the Committee. Jeff Edgar's idea of putting ribbons on the ash trees to show the Community how many trees could be in jeopardy was mentioned. Assistant Parks Director R. Albright provided information to the Committee from the Bay-Lake Regional Planning Commission. R. Albright stated that the State of Wisconsin will be making recommendations on how to proceed.
- d. John Perouka, from Look Creative, Inc. provided pricing for two signs that will be located at the front entrance to the park and the side entrance off of 18th Street next to the Citizen Park Building. This is part of the Furniture, Fixtures, and Equipment budget for the Aquatic Center signage and is budget money. Director J. McLafferty is bringing it through the Committee as per protocol for these items. The cost and descriptions were included in the packets. A motion was made by D. Soeldner, seconded by R. Geigel to approve the signs. The motion carried all in favor.

- e. Community Built Playground Security Cameras were added to Henry Schuette Park in July. To date the vandalism is down from one year ago. The cameras are recording footage of events and this is being stored at Henry Schuette Park and being retrieved by Parks Staff and the Security Company. The committee recommended exploring the option to use \$1,200 for internet access w/ these security cameras.
 - f. 4 days-10 hours workdays LP Zoo Staff were explained by Assistant Park Director R. Albright. This is a union and management potential side bar agreement with the two full time staff at the zoo. Randy explained how it would work and how the hours at the zoo could be extended this time of year by implementing this procedure.
6. Next regular meeting, October 5, 2009, at 5:00 pm at City Hall – East Hearing Room.
7. A motion was made by N. Levendusky to adjourn the meeting at 5:40pm, seconded by D. Soeldner. The motion carried all in favor.