

MINUTES OF THE
MANITOWOC PUBLIC LIBRARY
BOARD OF TRUSTEES
August 26, 2013

The regular meeting of the Manitowoc Public Library Board of Trustees was called to order in the Board Room at Manitowoc Public Library by President Linda Hunter at 5:32 p.m., Monday, August 26, 2013.

TRUSTEES PRESENT: Brandel, Gratz, Hennessey, Holschbach, Hunter, Kornely, Reinertson, Stokes, and Vollendorf.

TRUSTEES ABSENT: Hazlewood

OTHERS PRESENT: Stewart, Davis, Horbeck, M. Nickels, and Muchin Young

MINUTES: A motion was made by Gratz, seconded by Kornely, to approve the minutes of the following meetings: June 19, 2013 Buildings Committee, July 10, 2013 Finance Committee, July 22, 2013 Regular Board Meeting, and August 12, 2013 Committee of the Whole. Motion carried.

FINANCIAL MANAGEMENT REPORT: A motion was made by Kornely, seconded by Vollendorf, to approve the Financial Management Report for the month of July 2013 in the amount of \$187,410.12. Motion carried.

CHECK REGISTER: A motion was made by Kornely, seconded by Stokes, to approve the Manitowoc Public Library operating check register for the month of August 2013 in the amount of \$27,478.53. Motion carried.

PUBLIC COMMENT: None

TRUSTEE EDUCATION: Trustee Brandel led the review and discussion of statistics collected in house and submitted to the Department of Public Instruction.

DIRECTOR'S REPORT: Stewart reported an AC outage occurred in July which was one of the hottest days of the year. Facilities Manager Stacey Bialek added the contracted company had failed to do preventative maintenance on the HVAC unit which may have caused the outage.

NEW BUSINESS: a. Discuss Mayor's request to reduce 2014 budget by \$92,614 – There was much discussion regarding the 2014 budget, Stewart reported she will be meeting with the Mayor on August 27. A motion was made by Vollendorf, seconded by Kornely, to have the Chair of the Finance Committee go with Stewart to the meeting with the Mayor. Motion carried.

b. Request to revise Resource Library Agreement – A motion was made by Vollendorf, seconded by Hennessey, so move to support the changes to the Resource Library Agreement (enclosure 8b) as suggested by Stewart. Motion carried.

c. "Creating More Effective Public Library Systems" report from SRLAAW – a copy of the report was included in the board packets. There was some discussion regarding the recommendations presented by the appointed Subcommittee, Stewart added that at the last SRLAAW meeting nine of the eleven revised recommendations were handed off to DPI.

CLOSED SESSION: A motion was made by Brandel seconded by Kornely, to enter into closed session as authorized by Section 19.85(1)(c) of the Wisconsin Statutes. The motion carried with a roll call vote and the Board entered into closed session at 6:28 p.m.

OPEN SESSION: A motion was made by Vollendorf, seconded by Stokes, to enter into open session. Motion carried with a roll call vote and the Board reconvened in open session at 6:34 p.m.

A motion was made by Hennessey, seconded by Vollendorf, to approve the hiring of Anne Juza as Public Services Coordinator with a starting salary of \$47K. Motion carried.

There being no further business to come before the Board, a motion was made by Kornely, seconded by Hennessey, to adjourn. Motion carried. The meeting adjourned at 6:36 p.m.

Respectfully submitted,

Mary Davis, Recording Secretary