



**MANITOWOC PARKS AND RECREATION COMMITTEE
CITY HALL-EAST HEARING ROOM
Monday, November 2, 2009, 5:00 pm**

M i n u t e s

Members Present: Chairman Raymond Geigel, Dean Graunke; Co-Chairman arrived at 5:15pm, Dave Soeldner arrived at 5:25pm, Nic Levendusky, and Jason Sladky

Staff Present: Joe McLafferty; Randy Albright; Denise Larson and Jeremy Crees

Guests: Jim Muenzenmeyer, Roncalli High School



OFFICE OF
PARKS, RECREATION
AND SENIOR CENTER

1. The meeting was called to Order by Chairman Ray Geigel at 5:00pm.
2. A motion was made by N. Levendusky, seconded by R. Geigel to amend the Parks and Recreation Committee Minutes from the October 19, 2009 meeting. Section 5- Silver ridge Park reference to relocate restroom closer to street. The motion carried all in flavor.
3. Requests
 - a. Request approved by Director:
Joe McLafferty approved the request from Alyssa Matelski for the March of Dimes—March for babies, Mariners Trail Event for May 1, 2010. No charges were assessed for using of the trails.
 - b. The Manitowoc American Red Cross request PR2009-045, is seeking the use of Washington Park on May 22, 2010 for a fundraising recognition event. They are requesting use of the Metro stage and electricity. They are asking for tables and chairs (the number to be determined) for the event. The normal charge would be \$50 for the use of the stage plus additional rental costs for the equipment. A motion was made by J. Sladky, seconded by R. Geigel to charge \$25 for the Metro Stage and half of the cost for tables and chairs. The motion carried all in favor.



4. Old Business

- a. An aquatic center update from Jim Muenzenmeyer included an \$11,000 change order #11 to come, concrete is going fine. Some concrete is being taken out to change slide ending.
- b. The Parks Tree Management Plan has been approved by Tracy Salisbury, NE WI Urban Forestry Coordinator. A motion was made by N. Levendusky, seconded by J. Sladky to approve the Parks Tree Management Plan for the City of Manitowoc according to City Policy. This will be forwarded to tonight's Common Council for adoption of the plan. The motion carried all in favor.
- c. EAB Action Plan was re-introduced to the Parks and Recreation Committee by J. McLafferty. This plan was recognized in the Parks Tree Management Plan and was forwarded as a plan of action. A motion was made by N. Levendusky, seconded by J. Sladky to approve the Plan for the City of Manitowoc according to City Policy. This will be forwarded to tonight's Common Council for adoption of the plan. The motion carried all in favor of adoption. N. Levendusky has concerns that random tree removals do not happen on healthy trees. Assistant Parks Director R. Albright assured the committee that will not happen. R. Geigel suggested looking into charging for tree and stump removals
- d. The 2009 to 2014 Zoological Long Range Plan was re-introduced to the Parks and Recreation Committee by J. McLafferty. A motion was made by R. Geigel, seconded by N. Levendusky to approve the Plan for the City of Manitowoc according to City Policy. This will be forwarded to tonight's Common Council for adoption of the plan. The motion carried all in favor of adoption. An animal escape emergency action plan will be added.

5. New Business

- a. Down payment for the Aquatic Center building sign and mural for MFAC passageway to Water Park was accomplished at a previous meeting. Therefore, no action is needed on this.
- b. This Active Network software package and membership scanning station for the Aquatic Center is part of the FFE process for the new Aquatic Center. A motion was made by R. Geigel seconded by J. Sladky to approve the purchase of the new items for the Aquatic Center. The motion carried all in favor.

- c. A draft copy of the Washington Park Electronic Sign policy was introduced to the Committee. After receiving comments from the Committee, J. McLafferty will send this draft to the City Attorney's office for additions or corrections to the policy.
 - d. N. Levendusky would like the tree ordinance updated, along with Chapter 8 in its entirety.
 - e. R. Geigel commended all who helped at the Zoo Halloween Event. Over 1000 people were in attendance.
 - f. The following WPRA Awards will be received this Thursday evening at the annual Fall Conference Banquet for Wisconsin Park and Recreation Association.
 - Denise Larson, WPRA George Wilson Service Award
 - Joe McLafferty, WPRA Professional Award of MeritDirector J. McLafferty passed out the criteria to the Committee for these awards. A motion was made to congratulate Director J. McLafferty and Assistant Recreation Director D. Larson for a job well done by N. Levendusky, seconded by J. Sladky. The motion carried all in favor.
6. The next regular meeting will occur on December 7, 2009, at 5:00 pm at City Hall – East Hearing Room.
 7. A motion was made by N. Levendusky, seconded by D. Graunke to adjourn the meeting at 5:32pm. The motion carried all in favor.