

**MANITOWOC PARKS AND RECREATION COMMITTEE
CITY HALL-EAST HEARING ROOM
Monday, December 7, 5:00 pm**

MINUTES

Members Present Chairman Raymond Geigel, Dean Graunke;(arrived at 5:15pm), Dave Soeldner, Nic Levendusky, and Jason Sladky

Staff
Present: Joe McLafferty; Randy Albright; Denise Larson and Jeremy Crees

Guests: Jim Muenzenmeyer, Val Mellon, Paul Roeckle

1. The meeting was called to order by Chairman Geigel, at 5:00pm.
2. A motion was made by N. Levendusky, seconded by D. Soeldner to approve the minutes of the November 23, 2009 meeting. Motion carried 4-0.
4. Requests
 - a. Request PR2009-048, United States National Corps, Wisconsin Division 98th, Col. Charles Hang to use Silver Creek Park for a fundraising event on August 7-8, 2010. This will include a sports tournament and local booths for vendors. A motion was made by D. Soeldner, seconded by R. Geigel to approve the rental. The motion carried 4-0.
 - b. PR2009-050, Engagement Agreement between MPRD and the Rod Scheuer Band for July 4, 2010 with park location to be determined. A motion was made by N. Levendusky, seconded by R. Geigel to approve the July 4, 2010 engagement of the Rod Scheuer Band for the event. The motion carried 4-0. Additionally, Chairman R. Geigel requested that the City Picnic be put on the next agenda for the Parks & Recreation Committee meeting.
 - c. PR2009-051, Request from Manitowoc Sunrise Rotary Club, LobsterFest Event, Saturday, September 11, 2010 to use Washington Park and waive the fees for the event. Paul Roeckle explained the event to the committee. After discussion a motion was made by D. Soeldner, seconded by J. Sladky to approve the request and waive the fee for the event. The motion carried 4-0. This will be sent through Common Council for final approval.



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5. Old Business

- a. Manitowoc Family Aquatic Center update was provided by Jim Muenzenmeyer and he stated the activity is slowing down. The doors and Apollo light tubes are being installed. The berms will be finished with the west berm being moved because it is in the wrong direction. Director J. McLafferty explained that berms on the North and East sides were not raised because of drainage concerns.

6. New Business

- a. PR2009-047, Riederer Engineering LLC proposal for engineering services for the Citizen Park Building. The committee asked J. Muenzenmeyer to get more quotes from at least two (2) other firms to do the work on the Citizen Park boiler and to bring them back to the next meeting. This study is tabled until the next meeting.
- b. PR2009-052, Look Creative Proposal for Palm Trees and signs for the interior of the Water Park areas. Tabled until next meeting. This contract was sent to the City Attorney.
- c. A discussion on sidewalk shoveling and plowing during the winter took place and J. Sladky feels that the equipment isn't very effective with some sidewalks. The department will take each sidewalk near homeowners on a case by case basis.
- d. A discussion on closing the steps for Franklin Street during the winter months took place with the Committee. J. McLafferty spoke with Jim Brey, Alderman in that District and he would like to see the steps stay open. The Committee stated that they feel that the stairs are very dangerous. N. Levendusky recommends that the department close the stairway. Seconded by D. Soeldner. The motion carried all in favor.
- e. Director J. McLafferty explained that currently the public rents tents, tables and chairs from the Department. The equipment needs to be updated and there could be other issues with the rentals. N. Levendusky made a motion to eliminate the rental of tables and chairs to the public. Seconded by D. Soeldner. The motion carried all in favor.

- f. The all Boards Dinner will take place on Wednesday, January 27, 2010, at Cabin #2. This is the yearly recognition for all boards serving the Parks and Recreation Department.
 - g. The 2010 Parks and Recreation meeting schedule was enclosed in the packets. A correction was made to the January 27, 2010 meeting.
7. At this time there was no Old Business.
 8. The next regular meeting, January 4, 2010, at 5:00 pm at City Hall – East Hearing Room.
 9. A motion was made by N. Levendusky, seconded by J. Sladky to adjourn the meeting at 5:50pm.