

**PUBLIC NOTICE OF A MEETING OF THE
PERSONNEL COMMITTEE OF THE CITY OF MANITOWOC**

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the **PERSONNEL COMMITTEE** of the City of Manitowoc will be held on **Monday, October 14th, 2013 at 5:15 o'clock P.M.** at City Hall, Second Floor Conference Room, 900 Quay Street, Manitowoc, Wisconsin.

As of the date of this notice, the subject matter known to be intended for consideration at the meeting is as follows:

1. Call meeting to order.
2. Announcement that meeting is being taped and audio tape will be available to the public on the City's website.
3. Public input.
4. Discussion and possible approval of minutes of previous Personnel Committee meetings. (Closed Session August 12th 2013, and Special Meeting August 26th, 2013)
5. Update on legal expenses billed through Human Resources.
6. Update on health plan funding.
7. Update on Human Resources initiatives.
8. Discussion and possible action regarding Identification Badge Policy.
9. Discussion and possible action regarding the updated "Out of State Travel/Training Request" form.
10. Discussion and possible action regarding the replacement hiring of the Part Time Clerk II for Engineering and the Part Time Clerk II for the Senior Center.
11. Discussion and possible action regarding the replacement hiring of a Full Time Mechanic for DPI.
12. Discussion and possible action regarding updated job descriptions for Fire Department and Planning Department.
13. Discussion and possible action regarding Volunteer Policy and Volunteer Information gathering form.
14. Discussion and possible action regarding the hiring of up to 3 crossing guards for the Police Department.

15. Discussion and possible action regarding approval of the Detective Sergeant Job Description.
16. Discussion and possible action regarding the hiring of seasonal employees for the Police Department.
17. Discussion and possible action regarding 90 Day Performance Feedback Process.
18. Discussion and possible action regarding “Hours Worked Under FLSA” Policy.
19. Discussion and possible action regarding Benefits Consultant Recommendation.

CONVENE IN CLOSED SESSION

20. Discussion regarding Police Supervisors bargaining.

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and Section 111.70 of the Wisconsin Statutes which authorizes the governmental body to convene in closed session for the purpose of collective bargaining.

The specific matter to be considered in closed session is number 20 noted above.

RECONVENE IN OPEN SESSION

21. Schedule next meeting.
22. Adjourn

If you need accommodations for this meeting, please notify the City Clerk’s Office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Dated this _____ day of October, 2013.

Personnel Committee Chairperson

POSTED:

Bulletin Board – _____ 2013 – Clerk's Office

MAILED:

Comcast

DELIVERED:

Cable Programmer – Clerk's Office

E-MAIL:

WOMT

WCUB

Official Newspaper

Lakeshore Chronicle

Common Council

City Managers