

MANITOWOC WASTEWATER TREATMENT FACILITY BOARD MEETING MINUTES

Dale Zahn, Co-chairperson called the meeting of the Manitowoc Wastewater Treatment Facility Board to order on Tuesday, August 13, 2013 at 4:00 P.M.

Board members present: Jim Brey
Dan Koski
Dave Luckow
Dale Zahn
Brian Helminger, Secretary

Board member(s) not present: Craig Haan
Greg Wolf

PUBLIC INPUT

No public input.

MINUTES

The minutes of the June 18, 2013 Board Meeting required no corrections. Motion by Jim Brey to accept the June 18, 2013 Board Meeting minutes as presented and place on file; second by Dave Luckow. Motion carried unanimously.

FINANCIAL STATEMENTS on WASTEWATER TREATMENT FACILITY MAY 2013

The May 2013 financials were reviewed. Hauled waste revenue totaled \$25,941.41 for the month of May and is trending ahead of schedule for the year. This is normal during the spring when wet weather forces additional hauling of leachate from the landfill customers. The individual budget lines were not discussed as the financial activity has thus far has been normal. Motion by Dave Luckow to accept the May financials as presented and place on file; second by Dan Koski. Motion carried unanimously.

FINANCIAL STATEMENTS on WASTEWATER TREATMENT FACILITY JUNE 2013

The June 2013 financials were reviewed. June hauled waste totaled \$21,755.74. Motion by Jim Brey to accept the June financials as presented and place on file; second by Dan Koski. Motion carried unanimously.

DISCUSSION AND POSSIBLE APPROVAL OF WWTF 2014 BUDGET

Helminger presented the proposed WWTF 2014 budget. The budget presented met all of the directives of the Mayor and incorporated all the charts and requested information from the Budget preparation packets. Helminger explained that the budget itself was similar to the 2013 budget with some funding being directed for use at the WWTF for Capital Improvements that had previously been budgeted for the collection system. Helminger informed the Board that based on the current rate structure; the recommendations made by Strand in the 2012 ONR report were not achievable. Motion by Dave Luckow to accept to

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2014 WWTF Budget as presented and to forward to the Mayor for inclusion in the Executive Budget; second by Jim Brey.

DISCUSSION AND POSSIBLE APPROVAL OF 2014 SEWER USER RATES

Helminger presented the proposed 2014 sewer user rates. Flow rates and loadings on the WWTF continued to decline in 2012/13 and so despite a level budget the calculated sewer rates need to increase in order for the Utility to meet its obligations and contribute to the Equipment Replacement Fund. The flow rate and fixed rate charges, along with surcharges, will increase by just under 6% for 2014. Motion by Dave Luckow to accept to 2014 Sewer user rates as present to council; second by Jim Brey.

BOARD MEMBERS TERMS/REPLACEMENTS

The Board was made aware of the continuing vacancy and the need for a citizen representative. No action taken.

PLANT REPORT

Jaeger reviewed the plant report discussing the operating parameters, work completed, projects and effluent quality for the period June 1, to July 31, 2013. All effluent discharge parameters were met. No action taken.

Motion to adjourn made by Dave Luckow; second by Dan Koski. Meeting adjourned at 4:55 P.M.

Respectfully submitted,

Brian Helminger
Secretary, WWTFB

BH/jma
Copy: City Clerk's Office