

FINANCE COMMITTEE MINUTES  
October 07, 2013  
City Hall – 1<sup>st</sup> Floor Conference Room #111 - West

Finance Chairperson Scott McMeans called the meeting to order at 6:00 PM

Present: Alderpersons Scott McMeans, Christopher Able, James Brey and Eric Sitkiewitz and Tyler Martell (6:22 PM).

Absent: None

Also Present: Mayor Justin Nickels, Alderpersons Mike Howe (6:35), Dave Soeldner (6:35), Jill Hennessey (6:37), Allan Schema (6:40), Finance Director/Treasurer Steve Corbeille, Assistant Finance Director Tony Scherer, Deputy Fire Chief Todd Blaser and Infrastructure Business Manager Karen Dorow.

**Approval of Minutes**

A motion by Alderperson Brey, second by Alderperson Sitkiewitz to approve the minutes of the August 19, 2013, Finance Committee Meeting. Motion passed unanimously (4-0).

**Public Input**

There was no public input presented to the Finance Committee at this meeting.

**Department of Infrastructure Credit Card Request**

Alderman McMeans introduced the item to the Committee. It was explained that this card would replace the credit card previously issued to the Operations Team Leader, Kevin Glaeser and would be issued to the division instead of a particular individual. The Committee also discussed the idea of the Finance Department drafting a revised credit card policy to be brought back to the Committee at a later meeting.

A motion by Alderman Brey, seconded by Alderperson Able to grant the request for the credit card with a credit limit of \$2000. Motion carried unanimously (4-0).

**2014 Proposed City Budget**

Chairman McMeans introduced the topic, stating that he would like to start by setting up a meeting schedule to include Wednesday, October 16<sup>th</sup> and Wednesday, October 23<sup>rd</sup> with additional meetings as may be needed.

Matters the Committee would like to address at future meetings included the following: Library; Aquatic Center; Lincoln Park Camp Grounds; Capital Projects; department requests for funding reinstatement; salary & wage contingencies; Information Technology; and funding for the Economic Development Corporation.

In conjunction with the topics listed above the Committee is requesting additional information in the form of a 5% budget variance report, Aquatic Center financial history, Lincoln Park Camp Ground feasibility including capital and operating costs, revenue projections & liability concerns, report of Capital Projects within the General Fund and vehicle condition reports.

The Committee also brought forth the subject of staffing and staff changes incorporated in the 2014 budget. The Mayor addressed the issue explaining all the personnel changes he incorporated into his 2014 Executive Budget Proposal.

The Committee briefly discussed levy limits, unused levy capacity, debt service, Information Technology and health insurance.

### **Future 2014 Proposed City Budget Deliberations**

Alderman McMeans restated to the Committee that he has proposed to meet on Wednesday, October 16<sup>th</sup> and Wednesday, October 23<sup>rd</sup> at 5:00 PM with additional meetings as needed.

### **Adjournment**

Motion by Alderperson Brey, second by Alderperson Able to adjourn. Motion carried unanimously (5-0). Chairman McMeans declared the meeting adjourned at 6:46 PM.

Respectfully Submitted,

Alderman Scott McMeans  
By: Anthony Scherer  
Assistant Finance Director

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