

FINANCE COMMITTEE MINUTES  
October 23, 2013  
City Hall – Council Chambers

Finance Chairperson Scott McMeans called the meeting to order at 5:00 PM

Present: Alderpersons Scott McMeans, Christopher Able (5:26 PM), James Brey, Eric Sitkiewitz and Tyler Martell (5:10 PM).

Absent: None

Also Present: Mayor Justin Nickels, Finance Director/Treasurer Steve Corbeille, Assistant Finance Director Tony Scherer, Director of Public Infrastructure Dan Koski, Deputy Fire Chief Gregg Kadow, Deputy Fire Chief Todd Blaser, Infrastructure Business Manager Karen Dorow and Recreation Team Leader Denise Larson.

**Approval of Minutes**

Motion by Alderperson Brey, second by Alderperson Sitkiewitz to approve the minutes of the October 16, 2013 Finance Committee Meeting. Motion passed unanimously (3-0).

**Public Input**

There was no public input presented to the Finance Committee at this meeting.

**Concrete Replacement at Westfield and Schuette Parks**

Director of Public Infrastructure Dan Koski explained to the Committee that during an inspection of the facilities at Westfield and Schuette parks; Buildings and Grounds Team Leader Jim Muenzenmeyer detected a couple of concrete walkway areas in need of repair. Mr. Koski explained the apparent safety risks and provided pictures of the area to the Committee. He went on to say that the project had previously been approved by both the Public Infrastructure Committee and Capital Allocation Work Group (CAWG).

Motion by Alderperson Brey, second by Alderperson Sitkiewitz to approve the request for \$7,400 to proceed with the concrete repair/replacement project. Motion carried unanimously (3-0).

**2014 Budget Deliberations**

**Infrastructure**

Alderman McMeans turned the conversation over to Director of Public Infrastructure Dan Koski. The Director and Committee discussed the reinstatement of budget requests in the following areas; seasonal employees in the Parks and Buildings & Grounds functions, funding for required bridge inspections and snow removal expenditures and the associated non-lapsing fund within that budget.

Motion by Alderperson Brey, second by Alderperson Able to reinstate \$4,750 to the 10<sup>th</sup> Street Bridge budget for mandated bridge inspection expenses and increase off-setting lift bridge aid revenues by the same \$4,750 amount. Motion carried unanimously (5-0).

The Committee continued deliberation including discussions regarding water utility expenses and employee clothing requests at the Zoo, lumber uses and needs at the Park Department, Motor Pool diagnostic software, paint supplies and line marking services under the Traffic Control division, overtime for signals, Diggers Hot Line utility marking services, Stormwater mandates and Engineering training expenses.

**Other Budget Topics:**

The Committee briefly discussed the opportunity for the Fire Department to obtain the Road America Ambulance Service Contract and communication/information needs in the Assessor's Office.

**Next Meeting Date**

The Committee decided that the next meeting would be on Wednesday, October 30<sup>th</sup> at 5:00 PM to discuss Public Safety and Assessor items. Committee members should contact Alderman McMeans with any additional agenda items they wish to see brought forth.

**Adjournment**

Motion by Alderperson Sitkiewitz, second by Alderperson Able to adjourn. Motion carried unanimously (5-0). Chairman McMeans declared the meeting adjourned at 6:37 PM.

Respectfully Submitted,

Alderman Scott McMeans  
By: Anthony Scherer  
Assistant Finance Director

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