

**PUBLIC INFRASTRUCTURE COMMITTEE  
MEETING MINUTES**

October 14, 2013  
6:30 p.m.

**MEMBERS PRESENT**

Dave Soeldner  
Jim Brey  
Jason Sladky  
Jill Hennessey

**STAFF PRESENT**

Dan Koski  
Greg Minikel  
Sonja Birr

**OTHERS**

Terry Dabb, 4228 Springhill  
Terry Fox, 927A S. 8<sup>th</sup> St.  
Gibby & Mary Portmann,  
21933 Carstens Rd  
Tim Salek, 3722 Mackert St  
David Korte, 2344 Hwy 42  
Josh Stradal, 3329 Branch  
James Lepich, 3416 Stone Rd  
Brian Laulen, 3406 Mirro Dr

**MEMBERS ABSENT**

Scott McMeans

**Announcement that meeting is being taped and audio tape will be available to the public on City's website**

D. Soeldner made an announcement that the meeting is being recorded and will be posted to the City website.

**Discussion and possible approval of minutes of previous Public Infrastructure Committee meeting (September 9<sup>th</sup>, 2013)**

J. Sladky made a motion to approve the minutes from the September 9<sup>th</sup> meeting. D. Soeldner seconded the motion.

Motion carried unanimously, no further discussion.

**Discussion and possible action regarding a weed cutting assessment at 2651 South 8<sup>th</sup> Street**

D. Soeldner checked with the City Attorney and the method of sending out the letters did meet the notification requirements set by the State. We have the appropriate documents to prove the parcels were in violation.

Mary Portmann reported that they are honest people and did not receive the letter. She is in favor of sending the letters out Certified mail.

J. Sladky asked if there were any prior complaints and D. Koski informed the Committee that back in 2012; however, the owner took action.

**Discussion and possible action on weed complaint in Lot 8, Stoney Brook Court**

Tim Salek said that he did not receive the letter and recommended sending out the letters Certified mail.

No action was taken by the Committee.

**Discussion and possible action on permission to use City Right-of-Way for personal property/items from property abutting 4228 Springhill Drive**

Terry Dabb was present to discuss the right-of-way at 4228 Springhill Drive. Since the complaint came in Mr. Dabb has cleaned the area and provided pictures to the City.

G. Minikel said that we previously spoke with Mrs. Dabb and informed her that if she wanted to keep items parked in the City right-of-way they would need to submit a request from the City.

J. Brey recommended a temporary access over unimproved right-of-way agreement.

Terry Dabb said that he cleaned up the area and wants to know if he can continue to park in the right-of-way.

J. Brey made a motion to work with the City Attorney to obtain temporary access over unimproved Right-of-Way agreement subject to certain conditions. J. Sladky seconded the motion.

The City will call Terry Dabb when this is complete.

Motion carried unanimously, no further discussion.

**Discussion and possible action regarding a request from Tower Tavern for angle parking on Park Street - North 10<sup>th</sup> to the West**

G. Minikel explained that there was a request for angle parking. Greg said his concern was if there is angle parking on both sides, it would become a one-way street. If we combine angle and perpendicular parking, it would make it difficult to get in and out.

The Committee discussed changing to angle parking.

J. Hennessey made a motion to approve the request to allow for angle parking on both sides of the street and draft an easement agreement.

The Tower Tavern agreed to do their own snow removal. J. Brey seconded the motion.

J. Brey asked if this will be brought to the Public Safety Committee. D. Soeldner said that he will talk with Ald. Sitkiewitz regarding this agreement.

Motion carried unanimously. No further discussion.

**Discussion and possible action regarding road closure and barricades on Plank Road**

J. Sladky requested that this be put on the agenda. The barricades have been there for a few years now and would like them to be removed.

J. Brey introduced Dave Korte, Josh Stradal & James Lepich to the Committee. Mr. Lepich is requesting his property be brought back into the County so he can apply for Farmland Preservation Credits.

J. Sladky is not in favor of returning the land back to the County.

Mr. Lepich said that there is a lot of traffic coming in from west because of barricades being removed from County P. He's witnessed many semis needing to turn around to get back out.

He currently cleans the ditches as the ditches aren't maintained by the City. J. Brey thought he would be able to annex to the Town of Rapids. He would like to take the 8 acres back into the County.

The Committee is not in favor of returning any City land back to the County. This issue is on the agenda for the upcoming Plan Commission.

G. Minikel said we placed the barricades where we did to provide for any easier location to turn around (wider street).

J. Sladky is comfortable with letting the Plan Commission decide what to do regarding the property.

**Discussion and possible action on referral from the Transit Commission to raise monthly bus fare from \$22.00 to \$25.00 effective 1/1/2014**

J. Muenzenmeyer explained to the Committee that the request to increase the monthly bus fare from \$22 to \$25 was suggested in Transit Development Plan that was adopted a few years ago and approved by the Transit Commission. After approval from the Public Infrastructure, public meetings will be held and will look to begin January 1, 2014.

J. Muenzenmeyer informed the Committee what other Cities are charging for the monthly bus passes and the City of Manitowoc will still be less.

D. Soeldner is concerned that this proposed fare increase will lead to less ridership and this should be taken into consideration.

J. Hennessey asked if they are using fund reserves to subsidize ridership. She is in favor of increasing the monthly bus pass fee to allow the rider to pay their fair share of the cost for riding. She would rather see a manageable increase versus a substantial increase to subsidize the cost.

J. Muenzenmeyer likes how it has been increased slightly over periods of time in the Transit Development Plan.

J. Muenzenmeyer is looking for support to bring to public meeting.

J. Brey made a motion to recommend through resolution to increase monthly bus passes from \$22.00 to \$25.00 effective 1/1/2014. J. Hennessey seconded the motion.

Motion approved unanimously, no further discussion.

**Discussion, review and possible action of the Draft MMT Passenger Behavior Policy**

J. Muenzenmeyer said that he would like to establish a written policy for passenger behavior. He's had to kick a few people off the bus (removed their bus riding privileges), but had no policy in place.

This policy would establish the ability to remove privileges from passengers and establishes a minimum age of 5 for riding alone.

He would like the Attorney's office to review after the Committee approval.

J. Sladky doesn't want to exclude anyone from carrying a concealed weapon. J. Muenzenmeyer said that concealed weapons are allowed.

J. Hennessey believes it covers everything. She is wondering if the age of 5 is too young to ride a bus alone. J. Brey said that situations have changed and on occasions a 5 year old may be riding alone.

J. Sladky made a motion to approve the MMT Passenger Behavior Policy with the proposed changes. J. Hennessey seconded the motion.

Motion carried unanimously. No further discussion.

**Discussion and possible action regarding the exterior concrete at Henry Schuette and Westfield Parks**

J. Muenzenmeyer explained to the Committee that 2 concrete areas were noticed as trip hazards in the City parks and haven't been repaired yet. He would like to use some of the budgeted monies from the replacement of flooring at Lincoln Park Fieldhouse. This will be brought through CAWG and Finance. The total amount is approximately \$8,000.

D. Koski said there should be funding available in Indian Creek Development project, between the 2 we should be able to fund.

J. Brey made a motion to approve the request. J. Sladky seconded the Motion.

Motion carried unanimously. No further discussion.

**Discussion and possible action on fence at Dewey Street stormwater pond separating the Miracle League Field**

G. Minikel explained that this is an unfunded request proposed by the Mayor. We obtained a price from Becker Fence.

D. Koski said we could fund from 2 different areas. The public is also asking for a fence around the area as well.

J. Brey made a motion to approve the request. J. Hennessey seconded the motion.

Motion carried unanimously. No further discussion.

**Discussion and possible action regarding the proposed stormwater pond at Dufek and West Drive**

Tabled until next meeting.

**Discussion and possible action on the mandatory hauling snow assessment**

Tabled until next meeting.

**Discussion and possible action for the updated 5-year Capital Improvement Plan (CIP) 2014-2018**

G. Minikel explained that the Capital Allocation Work Group (CAWG) has approved the projects for 2014, but we wanted the Committee's

endorsement or approval for the other 4 years of the CIP. In the past, we have always brought the 5-Year CIP to the Committee for their review.

J. Brey made a motion to approve the 5-Year CIP. J. Sladky seconded the motion.

Motion carried unanimously. No further discussion.

**Discussion and possible action regarding filling 2 part-time (40/week) clerical positions at Senior Center/Recreation Dept and the Engineering Dept**

D. Koski said that Sonja has applied, interviewed and accepted the Administrative Assistant position in the engineering department and this opened up 2 part-time positions that will be kept part-time and will be filled by 2 individual candidates.

J. Sladky made a motion to fill both positions. J. Hennessey seconded the motion.

Motion carried unanimously. No further discussion.

**Discussion and possible action on refilling a mechanic position at the DPW due to a pending retirement in November**

D. Koski requested filling the position for the retirement of a mechanic.

J. Brey made the motion to approve filling this position. J. Sladky seconded the motion.

Motion carried unanimously. No further discussion.

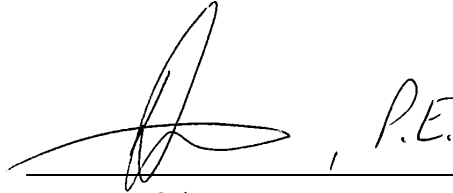
**Discussion and possible action regarding a submittal for the 2014-2015 Local Road Improvement Program**

G. Minikel requested permission to submit application for Dewey Street.

J. Sladky made a motion to approve submittal. J. Hennessey seconded the motion.

Motion carried unanimously. No further discussion.

*J. Sladky made a motion to adjourn and J. Hennessey seconded the motion. The meeting adjourned at 7:34 p.m.*

A handwritten signature in black ink, appearing to read 'Dan Koski, P.E.', is positioned above a horizontal line. The signature is stylized and cursive.

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Dan Koski, P.E.  
Director of Public Infrastructure