

MANITOWOC WASTEWATER TREATMENT FACILITY BOARD MEETING MINUTES

Gregg Wolf, Chairperson called the meeting of the Manitowoc Wastewater Treatment Facility Board to order on Tuesday, November 12, 2013 at 4:00 P.M.

Board members present: Gregg Wolf
 Jim Brey
 Craig Haan
 Dan Koski
 Dale Zahn
 Brian Helminger, Secretary

Also present: Mike Jaeger

Board member(s) not present: Dave Luckow

PUBLIC INPUT

No public input.

MINUTES

The minutes of the October 8, 2013 Board Meeting required no corrections. Motion by Jim Brey to accept the October 8, 2013 Board Meeting minutes as presented and place on file; second by Dale Zahn. Motion carried unanimously.

FINANCIAL STATEMENTS on WASTEWATER TREATMENT FACILITY SEPTEMBER 2013

The September 2013 financials were reviewed. Hauled waste revenue totaled \$11,962.05 for the month of September. Line 511500 for seasonal employees was not funded in 2013 but rather the funds were included in line 511100 Salaries and Wages for regular employees. Line item 523200 and 523240 both appear over budgeted and will level out as invoices for services from June to October were recently processed. Vehicle and equipment fuel, line 535100 will be overdrawn due to diesel fuel purchases for generators during the recent electrical outage. Line item 535400 was overdrawn for painting of the secondary digester cover. Hauled waste revenue was low at \$7,845 due in part to not accepting hauled waste during the electrical outage. Motion by Dale Zahn to accept the September financials as presented and place on file; second by Craig Haan. Motion carried unanimously.

DISCUSSION OF SUCCESSOR AGREEMENT FOR BIOSOLIDS TRANSPORT AND DISPOSAL

Helminger informed the Board that the current 3 year agreement has expired between WWTF and Veolia for transport and disposal of biosolids. Veolia, originally E&K Hauling has been hauling biosolids for WWTF for the past 20 years. There have been no performance issues and so the WWTF Board directed Helminger to negotiate a successor agreement with Veolia. Motion by Jim Brey for Brian Helminger to negotiate with Veolia on successor agreement of biosolids transport and disposal; second by Dan Koski. Motion carried unanimously.

STACK FILTER BUILDING STATUS AND DISCUSSION OF MISCELLANEOUS REPORTS

Helminger discussed the recent roofing upgrades and urethane coatings completed on the floor and stack filter walls. There has not been any further leakage during 3 rain events that have occurred since the repairs and upgrades were made. Helminger discussed the accelerated rate of major repairs and the need to follow through on the ONR report that was recently completed. A letter from the DNR was discussed that indicated that a WQBEL (water quality based effluent limit) phosphorus limit may not be included in the next permit. The equipment and buildings were discussed as major repairs and deficiencies have been identified and an effective means of dealing with them is needed. It was decided that the next meeting would be held at noon with a walk thru of the plant to be included.

FINAL CLARIFIER #1 – 36 INCH INFLUENT VALVE

Helminger informed the Board about the repairs needed to an influent valve on secondary clarifier #1. The valve was found to be operable, but the actuator was found to have corroded off at the water line and a confined space entry was necessary to turn the valve. This is 1975 vintage equipment and there are 2 others that are likely in the same deteriorated condition. No action taken.

PLANT REPORT

Jaeger reviewed the plant report discussing the operating parameters, work completed, and effluent quality for the period October 1-31.

Motion to adjourn made by Dan Koski; second by Jim Brey. Meeting adjourned at 5:10 P.M.

Respectfully submitted,

Brian Helminger
Secretary, WWTFB

BH/jma
Copy: City Clerk's Office