

**PUBLIC INFRASTRUCTURE COMMITTEE
MEETING MINUTES**

November 11, 2013
6:30 p.m.

MEMBERS PRESENT

Dave Soeldner
Jason Sladky
Scott McMeans
Jill Hennessey
Jim Brey (arrived 7:12 p.m.)

STAFF PRESENT

Dan Koski
Greg Minikel
Sonja Birr

OTHERS

Gary Seibold, 2015 Marshall

MEMBERS ABSENT

Announcement that meeting is being taped and audio tape will be available to the public on City's website

D. Soeldner made an announcement that the meeting is being recorded and will be posted to the City website.

Discussion and possible approval of minutes of previous Public Infrastructure Committee meeting (October 14th, 2013)

J. Hennessey made a motion to approve the minutes from the October 14th meeting. J. Sladky seconded the motion.

Motion carried unanimously, no further discussion.

Discussion and possible action on private snow removal request for Gary's Getaway at South 21st and Marshall Street

D. Soeldner introduced Gary from Gary's Getaway to the Committee to discuss being added to the private snow removal request.

G. Seibold explained to the Committee that any snow he blows from his property ends up back on his sidewalk after City plows come in and becomes hard and frozen. This makes it difficult for deliveries to be made.

G. Minikel said that any new additions to the private snow removal list typically come to the Committee for their approval. He was uncertain if we would need to plow the entire property or if we could do just a partial. He would like to have the snow removed from corner to the "No Parking here to corner" sign. The S. 21st Street side has a grass area terrace.

J. Hennessey made a motion to approve the request. J. Sladky seconded the motion.

G. Minikel said the mandatory plow route has first priority.

Motion carried unanimously.

Engineering Department will follow up with Gary.

No further discussion.

Update: Gary's Getaway will be assessed for 37 feet on Marshall Street from the "No Parking here to corner" sign to the telephone pole.

Discussion and possible action regarding CAWG unbudgeted requests

Three unbudgeted requests have been submitted for approval.

One was for the signal at South 10th and Washington Street. On average this signal gets hit once per year and this last time hit the building.

S. McMeans informed the Committee unbudgeted items come out of another fund.

One of the unbudgeted requests was for updated electrical service at the zoo. This will need to be done before the Zoo Society will fund the cat exhibit. At this time it is non-code compliant and would require shut down of the zoo if it went down.

The second request is for the roof at Lincoln Park Fieldhouse. It is leaking, and we don't have an estimate at this time. Dan said that there is \$19,000 left in the floor budget. This is a slate roof and is not covered under the hail storm.

The Committee was ok with all three (3) requests.

The traffic signal can wait until next year to be replaced as the other two (2) items need to be completed first.

Discussion and possible action regarding the proposed stormwater pond at Dufek and West Dr.

D. Koski said that they checked with Kathleen McDaniel. She informed them that the Joint Review Board will need to review if we want to use TIF #9 funding. The sunset date is 2021.

J. Hennessey isn't in favor of bringing to the Joint Review Board.

G. Minikel said that we might not have enough development. We could try to reapply in 2015 for the DNR funding for construction of only one pond. The maximum funding is \$150,000 and the estimated pond cost is at approximately \$600,000.

The Committee said that they would like to discuss at the next funding cycle time. We should let the DNR know that we will not be building the pond at this time.

Discussion and possible action on right-of-way permit approval for AT&T U-Verse project

D. Soeldner explained that AT&T would like to put in cabinets for U-Verse service in several different areas throughout the City.

G. Minikel explained that the map that AT&T provided us had wrong locations. We received a permit for one on Huron Street. The pad is approximately 6' x 6' and the box is 4' high. Greg is concerned what the residents will think.

D. Soeldner said that utilities have lead way as far as placement in the City right-of-way and doesn't believe that we have much say.

J. Sladky is concerned with the liability. AT&T has already set up some of the required equipment.

D. Soeldner would like to allow the staff to help determine locations and possibly get MPU involved as well.

D. Soeldner would like to check with the City Attorney to see what involvement the City could have with placement of the U-Verse boxes. They should be landscaped in.

The Committee recommended contacting neighboring communities. Greg said that he will call Green Bay and ask for their guidance on how they handled placement of the equipment in the right-of-way.

Discussion and possible action on assessments for seal coating prep work

G. Minikel explained that previously the Committee requested assessing for the seal coating prep work; however, after the invoices went out, the Committee rescinded all of the invoices. The assessments almost doubled when we assessed for the prep work.

Dan and Greg explained that we don't have the staff to do the prep work. This past year we didn't have the time to get to it.

G. Minikel said we assess 100% based on the width of the street. Each street will have a different assessment.

The Committee continued to discuss how to assess property owners. S. McMeans said if it is in the budget, something needs to be done.

J. Hennessey said that if we phase in the cost up to 100% we would only be prolonging the inevitable. We should just do it and be done. J. Sladky said that we need to stick with a decision and explain that we no longer do the prep work in house.

J. Sladky made a motion to assess for the prep work. J. Hennessey seconded the motion.

Motion carried unanimously, no further discussion.

Discussion and possible action on seal coating construction change methods for 2014

G. Minikel said that prior to 2002 chip seal was the preferred construction method; however, it was changed after that time to slurry seal. G. Minikel said that the slurry seal doesn't seem to have the longevity or durability of chip sealing and is more brittle and cracks, it is more for aesthetic purposes.

The chip seal is pea size or larger and is more durable and lasts longer. He said he believes the chip seal is slightly cheaper.

J. Sladky said that we should also allow the right amount of time for curing. This will decrease the tracking of the chip seal.

D. Soeldner said that we could discuss a policy at a later meeting.

J. Hennessey said that it would be in the Cities best interest to go with the recommendation from Greg and Dan and go with the chip seal.

Discussion, review and possible action regarding proposed rate increases for the 2013-2014 snow shoveling complaints

G. Minikel said that he didn't have time to check with other communities regarding how they assess for snow shoveling.

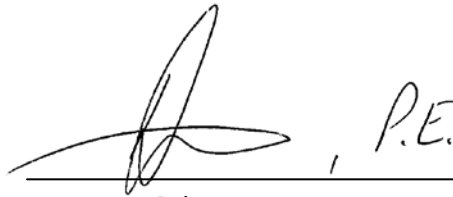
S. McMeans would like to know how much time was spent shoveling.

J. Sladky wants to let them know that we don't want to shovel anymore. The Committee wanted to keep consistent with grass cutting.

J. Sladky made a motion to assess as we do for grass cutting and keeping the same procedure for \$300 minimum fee and anything over an hour will be charged time and material. J. Hennessey seconded the motion.

Motion carried unanimously, no further discussion.

J. Sladky made a motion to adjourn and J. Hennessey seconded the motion. The meeting adjourned at 7:21 p.m.

A handwritten signature in black ink, appearing to read 'Dan Koski, P.E.', is written above a horizontal line. The signature is stylized and cursive.

Dan Koski, P.E.
Director of Public Infrastructure