

MINUTES OF THE
MANITOWOC PUBLIC LIBRARY
BOARD OF TRUSTEES
April 28, 2014

BOARD MEMBERS :

Present: Brandel, Hennessey, Hunter, Kornely, Reinertson, Stokes, Thennes and Vollendorf

Absent: Gratz, Hazlewood, and Holschbach

OTHERS PRESENT : Stewart, Davis, S. Koch, McCabe, Juza, Eisenschink and Schreiner

The regular meeting of the Manitowoc Public Library Board of Trustees was called to order in the Board Room at Manitowoc Public Library by President Linda Hunter at 5:30 p.m., Monday, April 28, 2014.

MINUTES : A motion was made by Brandel, seconded by Vollendorf, to approve the minutes of the March 24, 2014 Regular Board Meeting. Motion carried.

FINANCIAL MANAGEMENT REPORT : A motion was made by Kornely, seconded by Hennessey, to approve the Financial Management Report for the month of March 2014 in the amount of \$175,411.33. Motion carried.

CHECK REGISTER : A motion was made by Kornely, seconded by Hennessey, to approve the Manitowoc Public Library operating check register for the month of April 2014 in the amount of \$38,346.72. Motion carried.

A motion was made by Kornely, seconded by Hennessey, to approve the Manitowoc Public Library Foundation Checking check register for the month of April 2014 in the amount of \$4,610.42. Motion carried.

PUBLIC COMMENT : None

TRUSTEE EDUCATION : Chapter 25 Liability Issues will be reviewed by Trustee Holschbach at the June 2014 meeting.

DIRECTOR'S REPORT :

- Stewart reported the MPL Foundation Board met in April agreeing to explore the Lakeshore Community Foundation and invite them to a MPL Foundation meeting -

A motion was made by Hennessey, seconded by Reinertson, so move to volunteer Trustee Brandel to be the representative and liaison from the MPL Board to the MPL Foundation Board. Motion carried.

- AT&T was at MPL in early April preparing for the June upgrade.
- Teen space is in the process of being refurbished, with interest in creating a sound proof digital creation room on the wall outside the Franklin Street room.

- Vending machines have been moved to the Franklin Street room.
- Staff is now wearing their MPL Logo shirts. Stewart would like to meet with the Personnel Committee to modify the dress code policy.
- It was suggested by Alderman McMeans that Stewart host brainstorming sessions with community leaders to find ways to close the budget gap. The Board also suggested the Personnel Committee take a look at the difference contributed to health insurance by library employees in comparison to city employees.
- Discussion of MCLS renting space from MPL -

A motion was made by Brandel, seconded by Vollendorf, so move to have Stewart continue to direct relationship with MCLS in regards to rental space. Motion carried.

OLD BUSINESS :

- a. FICA Alternative Plan (possible action) - A motion was made by Brandel, seconded by Stokes, approve to move forward with the FICA Alternative Plan, with inclusion of the negative enrollment option for current employees as of April 28, 2014, with new hires to be enrolled in the FICA alternative plan. Motion carried. (Trustee Vollendorf abstained from the vote).
- b. Carlson/Dettman pay plan recommendation (discussion) - Patrick Glynn will be coming back to speak to the Board in May to discuss the implementation of the plan and how employees move through the steps.

NEW BUSINESS :

- a. Request to transfer funds from reserve fund to: Literacy Donations and Sundry Repairs (possible action) - A motion was made by Stokes, seconded by Vollendorf, move to approve the transfer of funds from reserve fund to Literacy Donations (\$5,728.36) and Sundry Repairs (\$9,000). Motion carried.
- b. Revise Collection Development Policy and Reconsideration form (possible action) - A motion was made by Brandel, seconded by Kornely, move to approve the revision. Motion carried.

There being no further business to come before the Board, a motion was made by Hunter, seconded by Kornely, to adjourn. Motion carried. The meeting adjourned at 6:39 p.m.

Respectfully submitted,

Mary Davis,
Recording Secretary