

02/11/14 MEETING MINUTES

POLICE & FIRE COMMISSION OF THE CITY OF MANITOWOC

MEMBERS PRESENT:

Tom Bare, Paul Blashka, Kate Reynolds, Kay Beilke, Mary Schilder

STAFF PRESENT:

Police Chief Oscar Dick, Acting Fire Chief Gregg Kadow, three Fire Department personnel.

1. Meeting called to order at 4:30 by T. Bare.
2. No public input.
3. Motion made, seconded and carried unanimously to approve 01/14/14 Police & Fire Commission meeting minutes.
4. Police Chief Oscar Dick's Police Department update included:
 - 1 month into new parking ticket process; 474 parking tickets paid at front counter and \$17,800 in parking ticket revenue taken in the month of January.
 - Last year 3,000 clerical hours logged by temps/light duty/overtime. Shared services model starting at PD in which city hall employee will work part time at PD and their department will bill PD for those hours.
 - 4 officers hired in January. Two currently at recruit school and the other two currently going through Field Training.
5. Acting Fire Chief Gregg Kadow's Fire Department update included:
 - Staff meeting held last week concerning delegation of duties and Battalion Chiefs stepped up by taking on some of Acting Chief Kadow and Deputy Chief Blasers duties.
 - Interviews will be starting 3/3 with a list of 12 people and goal to start by April 7.
 - One employee on long term medical leave with illness that could lead to possibility of June retirement. Another employee is on medical leave due to falling on ice.
 - Been busy with a lot of EMS and Mutual Aid calls.

Acting Fire Chief Kadow went thru the current interview process for new hires and explained that the second portion of the interview consists of EMS testing which is something the candidates have already been through in order to get their certification. Thus, he feels that the EMS portion is not necessary for the interview process and requested to have it removed.

K. Reynolds made a motion to not include the EMS portion in the interview process. Seconded by M. Schilder. Motion carried unanimously.
6. Discussion on PFC Officer elections was had and election of officers will be held next meeting.
7. Fire Chief hiring process was discussed further to determine if having just the two internal candidates is acceptable or not and if not how to proceed. One member recalled letter from prior City Attorney Ruenzel advising departments to become more diverse but if PFC can't look outside the department that will never happen, another felt that if PFC is responsible for hiring they should have the tools to do so. Also pointed out was that PFC is supposed to be independent of city politics but for some unknown reason things took a left turn this time around. The city has gone outside for other positions so they do not understand why not for this one. PFC feels they deserve an explanation as to why this was handled the way it was. After discussion was had the consensus was to proceed with the two candidates they have but all commission members voiced they are reluctantly agreeing to proceed with just the two internal candidates. Next meeting would like Mayor to attend and publically explain what happened.
8. Next meeting March 11, 2014.
9. Motion made, seconded and passed... Meeting Adjourned.