

## **MANITOWOC WASTEWATER TREATMENT FACILITY BOARD MEETING MINUTES**

Gregg Wolf, Chairperson called the meeting of the Manitowoc Wastewater Treatment Facility Board to order on Wednesday, November 12, 2014 at 12:06 P.M.

Board members present:                    Gregg Wolf  
    Craig Haan  
    Dave Luckow – Arrived at 12:11 P.M.  
    Tim Petersen  
    Dan Koski  
    Brian Helminger, Secretary

Also present:                                    Mike Jaeger

Board member(s) not present:            Dale Zahn  
    Jim Brey

### **PUBLIC INPUT**

No public input.

### **MINUTES**

The minutes of the September 19, 2014 Board Meeting required no corrections. Motion by Craig Haan to accept the September 19, 2014 Board Meeting minutes as presented and place on file; second by Dan Koski. Motion carried unanimously.

### **FINANCIAL STATEMENTS ON WASTEWATER TREATMENT FACILITY FOR SEPTEMBER 2014**

The September 2014 financials were reviewed. Several line items were discussed. The Sewer Revenue data sheet for September contained two months' worth of invoices for Lakeside Foods. Total revenue mirrored 2013 with just over \$21,000 coming from outside waste haulers. Motion by Dan Koski to accept the September 2014 financials as presented and place on file; second by Craig Haan. Motion carried unanimously.

### **DISCUSSION & POSSIBLE APPROVAL TO FILL OPERATOR VACANCY AT WWTF**

Helminger informed the Board of an unplanned vacancy in the Operator position group at the WWTF. The most recently hired Operator has entered the shift rotation but the WWTF now still remains short one budgeted Operator position to reach full staffing. Motion by Craig Haan to approve the hiring of an operator and to direct Helminger to continue the hiring process according to current City policy; second by Gregg Wolf. Motion carried unanimously.

### **ROOF PROJECT UPDATE**

Helminger gave an update of the work is in progress on the digester roof. The insulation layer removed was completely saturated with leakage and the new roof install ongoing. No action taken.

### **PLANT REPORT**

Jaeger reviewed the plant report discussing the projects and work completed and effluent quality for the period September 1 to October 31. All effluent permit requirements were met. No action taken.

Motion to adjourn made by Dave Luckow; second by Tim Petersen. Meeting adjourned at 12:25 P.M.

Respectfully submitted,

Brian Helminger  
Secretary, WWTFB

BH/jma  
Copy: City Clerk's Office