

MINUTES OF THE
MANITOWOC PUBLIC LIBRARY
BOARD OF TRUSTEES
February 23, 2015

BOARD MEMBERS:

Present: Gratz, Hennessey, Holschbach, Hunter, Kornely, Reinertson, Stokes, Thennes and Vollendorf

Absent: Hazlewood

OTHERS PRESENT: Stewart, Davis, Herrmann, Meyer, Chase, Eisenschink, Krajnik, Schreiner, Penckofer and Juza

The regular meeting of the Manitowoc Public Library Board of Trustees was called to order in the Board Room at Manitowoc Public Library by President Linda Hunter at 5:00 p.m., Monday, February 23, 2015.

MINUTES: A motion was made by Kornely, seconded by Gratz, to approve the minutes of the January 26, 2015 Regular Board meeting, with noted changes made. Motion carried.

FINANCIAL MANAGEMENT REPORT: A motion was made by Kornely, seconded by Gratz, to approve the Financial Management Report for the month of (FINAL) December 2014 in the amount of \$331,967.65 and January 2015 in the amount of \$112,581.76. Total expenses for 2014 were \$2,142,889; \$827 under budget. Motion carried.

CHECK REGISTER: A motion was made by Kornely, seconded by Vollendorf, to approve the Manitowoc Public Library operating check register for the month of February 2015 in the amount of \$31,680.68. Motion carried.

A motion was made by Kornely, seconded by Vollendorf, to approve the Manitowoc Public Library Foundation Checking check register for the month of February 2015 in the amount of \$778.10. Motion carried.

PUBLIC COMMENT: None

TRUSTEE EDUCATION: Staff from the Homebound Services department described the type of service they provide to patrons who are unable to use regular library services. Future plans to enable homebound patrons to join in monthly book discussions via Skype, are in the works.

DIRECTOR'S REPORT:

- ✓ Stewart announced Dean Charles Clark of UW-Manitowoc has been appointed to the Library Board beginning March 2015.

- ✓ There was discussion regarding whether or not to allow hourly staff to work on Thursdays. Trustee Kornely commented the Rahr-West is closed on Mondays to the public and staff work behind scenes. It is highly productive. By consensus Board agreed that administrative staff could work on Thursdays when closed to the public.
- ✓ The United Way Board is in the process of reviewing the One-to-One Adult Literacy grant application, with a series of questions needing to be answered, before any funding decision is made.

MANAGER HIGHLIGHTS:

- ✓ Children's Services Manager Ann Herrmann talked about the Elephant & Piggie Winter Readathon.

NEW BUSINESS: A motion was made by Gratz, seconded by Vollendorf, so move to accept Monday, March 30, 2015, at 5:00 p.m. as the rescheduled date and time for the monthly Board meeting. Motion carried.

Board asked for next month's agenda to include a review of by-law that specifies time/day of meetings.

CLOSED SESSION: A motion was made by Holschbach, seconded by Gratz, to enter into closed session as authorized by Section 19.85 (1)(c) of the Wisconsin Statutes. The motion carried with a roll call vote and the Board entered into closed session at 5:35 p.m.

OPEN SESSION: A motion was made by Hennessey, seconded by Kornely, to enter into open session. Motion carried with a roll call vote and the Board reconvened in open session at 6:00 p.m.

There being no further business to come before the Board, a motion was made by Hennessey, seconded by Kornely, to adjourn. The meeting adjourned at 6:00 p.m.

Respectfully submitted,

Mary Davis,
Recording Secretary